

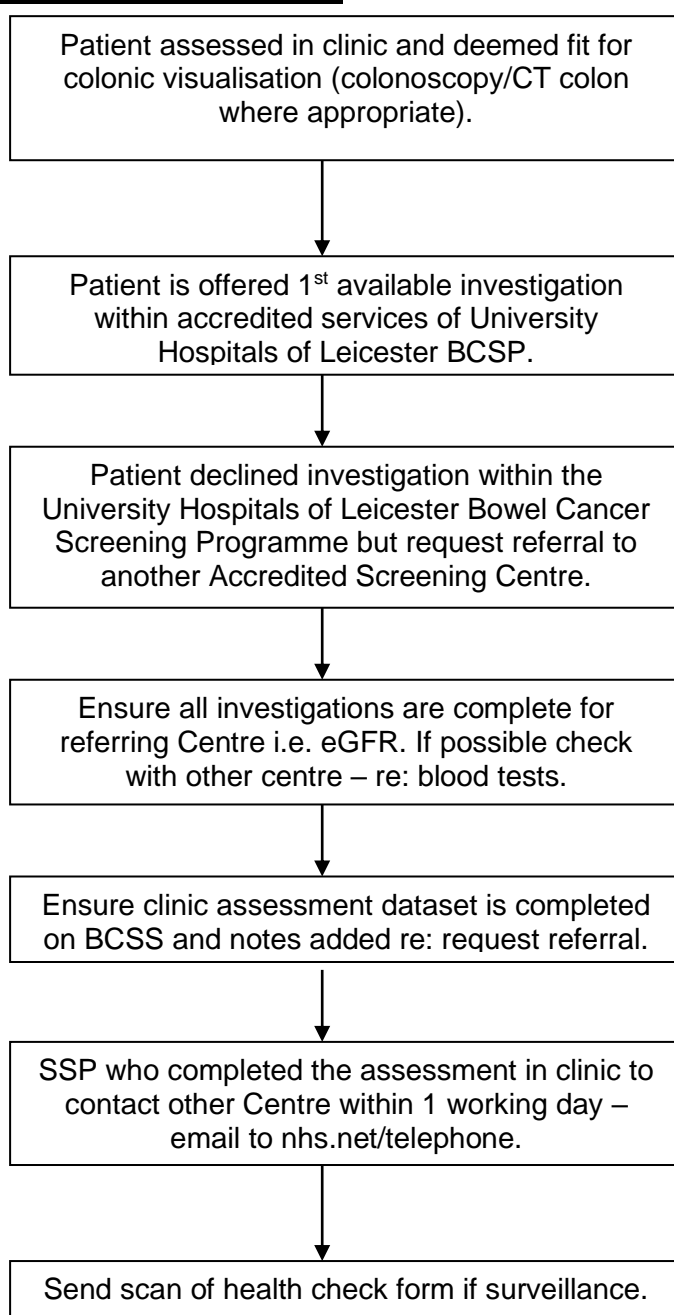
Please note the local reference for this work instruction is WISSP1.9

1. Introduction and Who Guideline applies to

This work instruction is to confirm the process and roles of all staff involved in Bowel Cancer Screening (BCS) who at 1st positive appointment clinic are asked by the patient if they can attend an alternative accredited screening centre.

This mostly happens because the patient lives in area where an alternative centre may be easier to access or they have had most other treatments there but due to their postal address they are allocated to UHL Screening centre.

2. Guideline Standards and Procedures



3. Education and Training

All screening staff made aware of SOPS and Work Instructions on induction and any changes/reviews are fed back to the team via email and at team meetings. Access to QMS.

4. Monitoring Compliance

What will be measured to monitor compliance	How will compliance be monitored	Monitoring Lead	Frequency	Reporting arrangements
Cancer waiting times	PTL	K Steel	Weekly	CAB

5. Supporting References (maximum of 3)

Bowel Cancer screening Service Specification No26

6. Key Words

Bowel cancer screening, referral

CONTACT AND REVIEW DETAILS	
Guideline Lead Claire Almen and Amanda Smith, Lead Specialist Screening Practitioners, UHL Bowel Cancer Screening	Executive Lead Alex Bonner UHL Bowel Cancer Screening Manager
Details of Changes made during review: General update on process from local work instruction to Trust format	