

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 5 MAY 2011 FROM 10AM IN ROOMS 1A & 1B,
GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE**

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE	-	Chairman	-
2.	DECLARATION OF INTERESTS	-	Chairman	1 minute
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	2 minutes
4.	MINUTES			
	Minutes of the meeting held on 7 April 2011. <i>For approval</i>	A	Chairman	1 minute
5.	MATTERS ARISING			
	Matters arising from the meeting held on 7 April 2011. <i>For approval</i>	B	Chairman	2 minutes
6.	CHIEF EXECUTIVE'S MONTHLY REPORT			
6.1	REPORT FOR MAY 2011 <i>For information</i>	C	Chief Executive	5 minutes
7.	PATIENT EXPERIENCE			
7.1	VERBAL UPDATE ON THE INTERFACE GERIATRICS PROJECT <i>For information</i>		Medical Director	5 minutes
8.	QUALITY, FINANCE AND PERFORMANCE			
8.1	LLR URGENT AND EMERGENCY CARE SYSTEM IMPROVEMENT PROGRAMME, AND ED TRANSFORMATIONAL CHANGE PROGRAMME – UPDATE <i>For discussion and assurance</i>	D (to follow)	Chief Operating Officer/Chief Nurse	20 minutes

8.2	QUALITY AND PERFORMANCE REPORT (MONTH 12) <i>For discussion and assurance</i>	E	Chief Operating Officer/Chief Nurse	20 minutes
8.3	FINANCE AND PERFORMANCE COMMITTEE Cover sheet detailing the issues discussed at the meeting held on 27 April 2011 (formal Minutes to the 2 June 2011 Trust Board). <i>For information</i>	F	Finance and Performance Committee Chair	1 minute
9.	STRATEGY			
9.1	FT/IBP/LTFM MONTHLY UPDATE <i>For discussion and assurance</i>	G	Director of Strategy	20 minutes
10.	RISK			
10.1	UHL RISK MANAGEMENT STRATEGY <i>For approval</i>	H	Medical Director	15 minutes
10.2	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	I	Medical Director	10 minutes
11.	REPORTS FROM BOARD COMMITTEES			5 minutes
11.1	AUDIT COMMITTEE Minutes of the 12 April 2011 meeting. <i>For noting and endorsement of any recommendations</i>	J	Audit Committee Chair	
11.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Cover sheet detailing the issues discussed at the meeting held on 28 April 2011 (formal Minutes to the 2 June 2011 Trust Board). <i>For information</i>	K	GRMC Chair	
11.3	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 11 April 2011 meeting. <i>For noting and endorsement of any recommendations</i>	L	Research and Development Committee Chair	
11.4	WORKFORCE AND ORGANISATIONAL DEVELOPMENT COMMITTEE Minutes of the meeting scheduled for 22 June 2011 will be submitted to the 7 July 2011 Trust Board.		-	
12.	CORPORATE TRUSTEE BUSINESS			
12.1	CHARITABLE FUNDS COMMITTEE The meeting scheduled for 6 May 2011 is currently being rearranged.		-	
13.	TRUST BOARD BULLETIN – MAY 2011 <i>For noting only</i>	M	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	5 minutes

15	ANY OTHER BUSINESS	-	Chairman	5 minutes
16.	DATE OF NEXT MEETING	-		
	Thursday 2 June 2011 at 10am in Rooms A & B, Clinical Education Centre, Leicester General Hospital.			
<i>Lunch</i>				
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18 to 26).			
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
19.	CONFIDENTIAL MINUTES Confidential Minutes of the meeting held on 7 April 2011. <i>For approval</i>	N	Chairman	1 minute
20.	MATTERS ARISING Confidential matters arising from the meeting held on 7 April 2011. <i>For approval</i>	O	Chairman	4 minutes
21.	REPORT BY THE DIRECTOR OF HUMAN RESOURCES	P	Director of Human Resources	5 minutes
22.	REPORTS BY THE DIRECTOR OF STRATEGY	Q & R (paper Q to follow)	Director of Strategy	30 minutes
23.	CONFIDENTIAL TRUST BOARD BULLETIN	S	-	-
24.	REPORTING COMMITTEES			
24.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes from the Finance and Performance Committee meeting held on 27 April 2011 will be submitted to the 2 June 2011 Trust Board.			
25.	ANY OTHER BUSINESS			
26.	EVALUATION OF THE MEETING		UHL Chairman	5 minutes

Helen Stokes
Senior Trust Administrator