

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 2 FEBRUARY 2012 FROM 10AM IN ROOMS 1A & 1B, GWENDOLEN HOUSE, LEICESTER GENERAL HOSPITAL SITE*

AGENDA

***Please take papers as read**

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE To receive apologies for absence, including Dr K Harris, Medical Director.	-	Chairman	-
2.	DECLARATION OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	10am – 10.02am
4.	MINUTES			10.02am – 10.03am
	Minutes of the 5 January 2012 meeting. <i>For approval</i>	A	Chairman	
5.	MATTERS ARISING			10.03am – 10.05am
	Matters arising from the 5 January 2012 meeting. <i>For approval</i>	B	Chairman	
6.	PATIENT EXPERIENCE			
6.1	PATIENT STORY <i>For discussion</i>	C	Chief Operating Officer/Chief Nurse	10.05am – 10.30am
7.	MONTHLY REPORT FROM THE CHIEF EXECUTIVE – FEBRUARY 2012 <i>for discussion</i>	D	Chief Executive	10.30am – 10.35am
8.	QUALITY, FINANCE AND PERFORMANCE			
8.1	SAFE AND SUSTAINABLE – NATIONAL REVIEW OF PAEDIATRIC CARDIAC SURGERY SERVICES	E	Director of Strategy	10.35am – 10.55am
8.2	QUALITY AND PERFORMANCE REPORT (MONTH 9) <i>For discussion and assurance</i>	F	Chief Operating Officer/Chief Nurse	10.55am – 11.15am
8.3	EMERGENCY CARE TRANSFORMATION <i>For discussion and assurance</i>	G	Chief Operating Officer/Chief Nurse	11.15am – 11.35am

8.4	PROGRESS AGAINST THE 2011-12 STABILISATION TO TRANSFORMATION PLAN <i>For discussion and assurance</i>	H	Director of Finance and Procurement	11.35am – 11.55am
8.5	FINANCE AND PERFORMANCE COMMITTEE Minutes of the meeting held on 4 January 2012 and cover sheet detailing the issues discussed at the 25 January 2012 meeting (formal Minutes of the latter to the 1 March 2012 Trust Board). <i>For noting and endorsement of any recommendations</i>	I & I1	Finance and Performance Committee Chair	11.55am – 11.57am
9.	RISK			
9.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	J	Medical Director	11.57am – 12.17pm
10.	REPORTS FROM BOARD COMMITTEES			12.17pm – 12.22pm
10.1	AUDIT COMMITTEE The next Audit Committee meeting is scheduled for 14 February 2012 (Minutes to 1 March 2012 Trust Board).	-	-	
10.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Minutes of the 4 January 2012 meeting and cover sheet detailing the issues discussed at the 26 January 2012 meeting (formal Minutes of the latter to the 1 March 2012 Trust Board). <i>For noting and endorsement of any recommendations</i>	K & K1	GRMC Chair	
10.3	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 9 January 2012 meeting. <i>For noting and endorsement of any recommendations</i>	L	Research and Development Committee Chair	
10.4	WORKFORCE AND ORGANISATIONAL DEVELOPMENT COMMITTEE Minutes of the 19 December 2011 meeting. <i>For noting and endorsement of any recommendations</i>	M	Workforce and Organisational Development Committee Chair	
11.	CORPORATE TRUSTEE BUSINESS			12.22pm – 12.24pm
11.1	CHARITABLE FUNDS COMMITTEE Minutes of the 16 January 2012 meeting. <i>For noting and endorsement of any recommendations</i>	N	Charitable Funds Committee Chair	
12.	TRUST BOARD BULLETIN – FEBRUARY 2012	O	-	
13.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.24pm – 12.44pm
14.	ANY OTHER BUSINESS		Chairman	
15.	DATE OF NEXT MEETING			
	Thursday 1 March 2012 at 10am in Rooms 1A & 1B, Gwendolen House, Leicester General Hospital site.			

16.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17-29).			
<i>Comfort break</i>				
17.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
18.	CONFIDENTIAL MINUTES Confidential Minutes of the 5 January 2012 meeting. <i>For approval</i>	P	Chairman	1pm – 1.01pm
19.	MATTERS ARISING Confidential matters arising from the 5 January 2012 meeting. <i>For approval</i>	Q	Chairman	1.01pm – 1.05pm
19.1	<u>Report from the Director of Strategy (Minute 17/12)</u>	Verbal	Director of Strategy	1.05pm – 1.15pm
20.	REPORTS FROM THE DIRECTOR OF STRATEGY	R-R3 (R to follow)		1.15pm – 2.00pm
21.	REPORT FROM THE DIRECTOR OF FINANCE AND PROCUREMENT	S	Director of Finance and Procurement	2.00pm – 2.15pm
22.	REPORT FROM THE CHIEF OPERATING OFFICER/ CHIEF NURSE	Verbal	Chief Operating Officer/Chief Nurse	2.15pm – 2.25pm
23.	REPORT FROM THE DIRECTOR OF HUMAN RESOURCES	Verbal	Director of Human Resources	2.25pm – 2.30pm
24.	REPORT FROM THE CHAIRMAN	T	UHL Chair	2.30pm – 2.40pm
25.	CONFIDENTIAL TRUST BOARD BULLETIN	U	-	
26.	REPORTS FROM BOARD COMMITTEES			2.40pm – 2.45pm
26.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 4 January 2012 meeting. Committee Chair to report verbally on the 25 January 2012 meeting. <i>For noting and endorsement of any recommendations</i>	V & V1	Finance and Performance Committee Chair	
26.2	REMUNERATION COMMITTEE Confidential Minutes of the 5 January 2012 meeting. <i>For noting and endorsement of any recommendations</i>	W	UHL Chair	

27.	CORPORATE TRUSTEE BUSINESS			2.45pm – 2.46pm
27.1	CHARITABLE FUNDS COMMITTEE Confidential Minutes of the 16 January 2012 meeting. <i>For noting and endorsement of any recommendations</i>	X	CFC Chair	
28.	ANY OTHER BUSINESS	-	Chairman	2.46pm – 2.50pm
29.	MEETING EVALUATION	-	Chairman	2.50pm – 2.55pm

Helen Stokes
Senior Trust Administrator