

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 29 NOVEMBER 2012**

Minute ref:	Issue	Lead Officer	Outcome
319/12a	Identity of preferred bidder for the maternity and gynaecology interim solution business case to be circulated to members for information.	DFBS	Director of Finance and Business Services to report orally to the Board on 20 December 2012.
319/12b	Formal concerns to be raised with Commissioners regarding delays in communication of alternatives to attending ED.	DCER	Update to be provided on 20 December 2012.
319/12c	Availability of primary care services over the holiday period to be included in the emergency care report to the 20 December 2012 Trust Board.	IDO	Information included in the 20 December 2012 monthly update report.
319/12g	Appropriate trend targets for improvements to the results of the local UHL staff polling to be identified through the development of the OD Plan.	DHR	Provisionally scheduled for 28 February 2013.
320/12	Comments on the consultation re: Strengthening the NHS Constitution to be collated and submitted by 28 January 2013.	DCLA	Copy of response to be provided to the 31 January 2013 Board for information.
320/12	Report to be provided to the Quality Assurance Committee in January 2013 re: UHL's arrangements for responding to major incidents.	IDO	To be scheduled on the QAC agenda on 22 January 2013.
321/12/1.3	Summary report on data quality assurance to be reviewed by the Audit Committee.	CN/DCE	To be scheduled on the Audit Committee agenda on 12 February 2013.
321/12/2	Quality Assurance Committee to monitor progress and timescales for implementing the lessons and actions arising from the thematic review of UHL never events.	MD/ QAC Chair	To be scheduled on the QAC agenda on 22 January 2013.
321/12/3.1	UHL Organisation Development Plan to be finalised and re-presented to the Trust Board.	DHR	To be scheduled on the TB agenda for 28 February 2013.

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321/12/3/2	Further report on the role of the Senior Independent Director to be provided to the Trust Board.	DCLA	To be scheduled on the 28 March 2013 Trust Board agenda.
321/12/4	<ul style="list-style-type: none"> • CBU-level complaints data to be circulated outside the meeting, and • Quality Assurance Committee to review reports on complaints received per number of attendances/admissions, improving discharge processes and compliance with the WHO safer surgery checklist; 	CN/DCE CN/DCE	To be actioned. To feature on the 22 January 2013 Quality Assurance Committee agenda.