

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

REPORT ON MATTERS ARISING FROM THE MEETINGS HELD ON 30 MARCH AND 5 APRIL 2012

Minute ref:	Issue	Lead Officer	Outcome
30 March 2012			
81/12 and 83/12	UHL 2012-13 Annual Operational Plan to be updated and presented for approval to the 5 April 2012 Trust Board.	Executive Directors	Actioned.
5 April 2012			
98/12	<ul style="list-style-type: none"> Trust Board thanks be expressed to the ENT team, for their flexible service solution in respect of paediatric ENT. Date for a plan to be developed to strengthen the Divisional/Directorate infrastructure, to be included in strategic risk 15. 	Chairman DHR	Letter under production. Verbal update on progress in identifying a date to be provided on 26 April 2012.
99/12	<ul style="list-style-type: none"> Secretary of State’s letter received on 4 April 2012 to be circulated to Trust Board members for information. Future Trust Board development session to be considered to discuss the Health and Social Care Bill.)Chief Executive)))	Actioned. Under consideration accordingly.
100/12/1	<ul style="list-style-type: none"> Further iteration of the Annual Operational Plan 2012-13 (reflecting the issues in Minute 100/12/1) to be presented to the 26 April 2012 Trust Board for endorsement. Further assurances to be presented to the 25 April 2012 Finance and Performance Committee re: the 2012-13 cost improvement programme, delivery of key operational targets and development of a break-even plan. Appropriate communication messages to be developed for staff in respect of the Annual Operational Plan.)Executive)Directors)))))))DCER	Updated iteration scheduled for consideration at the 25 April 2012 Finance and Performance Committee and 26 April 2012 Trust Board accordingly. Being progressed accordingly.

Paper B

<p>100/12/2</p>	<ul style="list-style-type: none"> • Patient experience impact of a ward pilot re: additional support volunteers, to be circulated to Trust Board members for information. • Patient polling and ward metrics data re: temporarily-opened areas to be provided to the GRMC for information. • Strategic solution re: UHL HDU capacity to be reported to a future Trust Board. • Trust Board to be kept informed of progress in meeting the ED target as of quarter 2 of 2012-13. • Discussion to take place re: increasing the Trust Board’s visibility of key quality issues. • Timescale for a Workforce and Organisational Development Committee report on the outcome of work assessing the effectiveness of appraisals, to be confirmed outside the meeting 	<p>)COO/CN))) CE/DS COO/CN Trust Chair and GRMC Chair DHR</p>	<p>Outcome reported to the GRMC. To be scheduled accordingly. Timescale to be advised accordingly. ED update including on the 26 April 2012 Trust Board agenda. Work in progress. Work continues to confirm this timescale.</p>
<p>101/12</p>	<ul style="list-style-type: none"> • Additional Trust Board development session to be held in May 2012 covering staff attitude and opinion survey and organisational development issues. • Refreshed UHL organisational development plan to be presented to the June 2012 Trust Board. 	<p>DHR DHR</p>	<p>Provisional date of 18 May 2012. Scheduled accordingly for 28 June 2012 Trust Board.</p>
<p>102/12</p>	<ul style="list-style-type: none"> • Covering report for the Strategic Risk Register/Board Assurance Framework to specify any individual risks where the score has changed. • Consideration be given to using a future Trust Board development session to discuss the SRR/BAF process in greater detail. • Strategic risk 7 to be clarified to include estates links to UHL’s overall strategic goals and objectives and include explicit reference to sustainability issues. • Cost improvement elements to remain within strategic risk 9, with transformation elements to be moved to strategic risk 16. 	<p>)MD)))))) DS DFP/DS</p>	<p>To be actioned for future iterations. To be actioned for future iterations. To be actioned for future iterations.</p>
<p>103/12/3</p>	<p>PhD study slides re: The Productive Ward to be circulated to Trust Board members for information (Research and Development Committee presentation).</p>	<p>STA</p>	<p>Actioned.</p>
<p>106/12</p>	<ul style="list-style-type: none"> • Impact assessment re: any loss of paediatric cardiac surgery to be circulated to the LINKs representative for information. 	<p>DS</p>	<p>Actioned.</p>

	<ul style="list-style-type: none"> Discussions to be held with LLR PCT Communications colleagues re: highlighting alternatives to ED attendance. 	DCER	Verbal update to be provided on 26 April 2012.
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Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
1 March 2012			
58/12	Progress on the development of 'Standards for NHS Boards and Governing Bodies in England' to be reported to the Trust Board.	Chief Executive	Progress to be advised as appropriate.
2 Feb 2012			
32/12	Trust Board to be kept informed of the progress of the Health and Social Care Bill.	Chief Executive	To be included in the monthly Chief Executive's reports as appropriate.
5 Jan 2012			
5/12	EPR business case to be presented to the Trust Board by September 2012.	Director of Strategy	To be scheduled accordingly once most appropriate date identified.
6/12	Francis Inquiry implications for the new Board Governance Assurance Framework for Aspirant FTs to be advised to the Trust Board.	Chief Executive	To be scheduled as appropriate.
3 Nov 2011			
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	Chief Executive	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	Director of Human Resources	To be scheduled as appropriate.