

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

REPORT ON MATTERS ARISING FROM THE MEETINGS HELD ON 28 MAY AND 7 JUNE 2012

Minute ref:	Issue	Lead Officer	Outcome
7 June 2012			
174/12	<ul style="list-style-type: none"> • The statutory accounts 2011-12 and the required accompanying signed statements and documentation be submitted to KPMG as External Auditor accordingly and on to the Department of Health, as required; • An appropriate UHL responsible officer be identified for the risk action on strengthening UHL resilience, as documented in the ISA 260 management response; • A draft populated Assurance Framework for Aspirant FTs be circulated for potential discussion at a future Trust Board development session, and • Plans to strengthen UHL management capacity and capability be presented to the 28 June 2012 Trust Board as part of the Provider Management Regime return. 	<p>DFP</p> <p>DFP</p> <p>DFP</p> <p>CE</p>	<p>Actioned.</p> <p>Being appropriately progressed.</p> <p>To be confirmed.</p> <p>Report scheduled on 28 June 2012 Trust Board agenda.</p>
175/12	<ul style="list-style-type: none"> • ED to feature as a separate item on all future Trust Board agendas; • ED update to the 28 June 2012 Trust Board to include the updated terms of reference for the UHL Emergency Care Steering Group, progress on agreeing a clinical model for the emergency floor, progress against the current ED action plan, information on how the cultural change needed (hearts and minds work) would be addressed (including timescales), and how crucial that work was to achieving the ED target, and an evaluation of the rise in ED attendances; • Consideration be given to incorporating more junior level shop-floor input into the UHL Emergency Care Steering Group, and • The Kings' report on ED from the visit on 12-13 July 2012 be presented to the 26 July 2012 Trust Board, including feedback on the performance of the early triage system. 	<p>MD/TA</p> <p>MD</p> <p>MD</p> <p>MD</p>	<p>Trust Board agenda re-structured accordingly.</p> <p>Report scheduled on the 28 June Trust Board agenda.</p> <p>Work in progress.</p> <p>Provisionally scheduled for the 26 July 2012 Trust Board agenda.</p>
28 May 2012			

Minute ref:	Issue	Lead Officer	Outcome
151/12	Progress against end of life care programme to be presented to the Trust Board in 6-9 months' time.	COO/CN	To be scheduled between November 2012 and February 2013.
152/12	Trust Board to be kept informed of progress on the national review of adult congenital heart disease.	CE	To be scheduled as appropriate.
153/12	<ul style="list-style-type: none"> • Outcome of CCG consideration of UHL's remedial action plan re: ED activity be provided to the 28 June 2012 Trust Board; • CCG Managing Director be invited to the 26 July 2012 Trust Board to discuss LLR emergency care system issues; • Update on ED performance be provided to the 7 June 2012 Trust Board, and • A profiled month-by-month 2012-13 financial plan be included in future monthly quality finance and performance reports, 	MD CE MD DFP	Report provided for 28 June 2012. Provisionally scheduled for 28 July 2012 Trust Board. Actioned. Actioned.
154/12	The issue of a potential common LLR risk register be discussed further with the LLR PCT Cluster Chair;	Chairman	Update to be provided to the 28 June 2012 Trust Board.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
26 April 2012			
129/12	A Trust Board session be identified for a wide-ranging review of the UHL strategic risk register/Board assurance framework.	MD	Update to be provided at the 28 June 2012 meeting.
5 April 2012			
99/12	Future Trust Board development session to be considered to discuss the Health and Social Care Bill.	CE	Under consideration accordingly.
101/12	Refreshed UHL organisational development plan to be presented to the June 2012 Trust Board.	DHR	Deferred to September 2012 to enable appropriate Executive Team work.

Minute ref:	Issue	Lead Officer	Outcome
1 March 2012			
58/12	Progress on the development of 'Standards for NHS Boards and Governing Bodies in England' to be reported to the Trust Board.	CE	Progress to be advised as appropriate.
5 Jan 2012			
5/12	EPR business case to be presented to the Trust Board by September 2012.	DS	To be scheduled accordingly once most appropriate date identified.
6/12	Francis Inquiry implications for the new Board Governance Assurance Framework for Aspirant FTs to be advised to the Trust Board.	CE	To be scheduled as appropriate.
3 Nov 2011			
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	CE	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	DHR	To be scheduled as appropriate.