

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 25 OCTOBER 2012**

Minute ref:	Issue	Lead Officer	Outcome
295/12	Briefing on the maternity and gynaecology interim solution business case to be circulated to members for information.	ADEF	To be actioned by 29 November 2012.
296/12	<ul style="list-style-type: none"> Consistent and appropriate public messages re: alternatives to attending ED in winter 2012 to be discussed by the UHL and CCG communications teams. October 2012 ECN to be advised of UHL's wish for rapid progress on any decisions to commission additional community beds. Availability of primary care services over Christmas and New Year 2012 to be confirmed to the UHL Head of Operations. 	DCER/ CCGs CCGs CCGs	Work in progress. Verbal update to be provided at the 29 November 2012 Trust Board by the Interim Chief Executive/Chief Nurse/Deputy Chief Executive. Information awaited.
298/12/4	Trust Board to continue to receive monthly updates on progress re: its FT application.	ICE	Scheduled accordingly for each Trust Board.
298/12/5	<ul style="list-style-type: none"> GRMC Chair's verbal update to each Trust Board to itemise the top 5 complaints themes. Appropriate use of Fielding Johnson ward to be discussed by the Executive Team. Performance measures to be developed to monitor progress on the 5th of the 5 Critical Safety Actions. Executive Team to discuss whether to ask the GRMC to review progress in reducing avoidable readmissions. October 2012 PMR return to be signed and submitted to the SHA by 31 October 2012. 	GRMC CHAIR Exec Team MD Exec Team CHAIRMAN/ ICE	Actioned. Discussion to be scheduled accordingly. Work in progress. Discussion to be scheduled accordingly. Actioned.

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298/12/6	H2 revised forecast by month graph to be updated to clarify which actions are within UHL's internal control and which are externally affected.	DFBS	Actioned.
298/12/7	Appropriate trend targets to be set for improvements to the results of the local UHL staff polling.	DHR	Work in progress.
299/12	<ul style="list-style-type: none"> • Strategic risks 3 and 4 to be amended as per this Minute. • New format strategic risk register/Board Assurance Framework to be presented to the December 2012 Trust Board. 	MD/lead Execs MD	Actioned. Scheduled accordingly for 20 December 2012 Trust Board.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
27 Sept 2012			
260/12	Updated UHL Organisational Development Plan to be reported to the November 2012 Trust Board.	DHR	Featured on the agenda for the 29 November 2012 Trust Board.
262/12/1	1-page digest of the clinical case for retaining paediatric cardiac surgery services at UHL to be prepared for wider public circulation.	MD/ DCER	Work in progress.
262/12/2	Outcomes from the UHL task and finish group re: never events, to be reported to the November GRMC and Trust Board.	MD	Featured accordingly for the 26 and 29 November 2012 GRMC and Trust Board agendas respectively.
262/12/5	2012 national staff survey results to be presented to the Trust Board in 2013 once available.	DHR	To be scheduled accordingly for after January 2013.