

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 1 DECEMBER 2011**

Minute ref:	Issue	Lead Officer	Outcome
329/11	<ul style="list-style-type: none"> split in origin of pressure ulcers to be reported in the monthly quality, finance and performance report. Equality delivery system actions and timescales to be circulated to members for information. Review of UHL meeting structure to be discussed at the February 2012 Trust Board. IM&T managed service full business case to be presented to the April 2012 Trust Board. EPR full business case to be presented to the Trust Board in summer 21012. 	<p>Chief Operating Officer/Chief Nurse Director of Human Resources Director of Corporate and Legal Affairs</p> <p>Director of Strategy</p> <p>Director of Strategy</p>	<p>Actioned.</p> <p>To be actioned by 5 January 2012.</p> <p>Scheduled accordingly for the 2 February 2012 Trust Board.</p> <p>Scheduled accordingly for the 5 April 2012 Trust Board.</p> <p>To be scheduled accordingly.</p>
331/11/1	Update on co-locating specialist children's services to be provided to the January 2012 Trust Board.	Director of Strategy	Verbal update featured on the 5 January 2012 Trust Board agenda.
331/11/2	<ul style="list-style-type: none"> Actions and resources required for delivery of new Referral to Treatment targets to be reported to the January 2012 Trust Board. Update on spinal work increases (impact on fractured neck of femur performance) to be provided to the January 2012 GRMC. Detail of actions to resolve staff attitude complaints to be reported to the February 2012 GRMC. November 2011 GRMC report on SHMI mortality indicators to be circulated to Trust Board members for information. Actions to manage sickness absence to be discussed at the December 2011 Workforce and Organisational Development Committee and the January 2012 Trust Board. Monthly runrate for appraisals to be included in the monthly quality finance and performance report. 	<p>Chief Operating Officer/Chief Nurse Medical Director</p> <p>Medical Director</p> <p>Medical Director</p> <p>Director of Human Resources</p> <p>Director of Human Resources</p>	<p>Included within the month 8 quality finance and performance report.</p> <p>Provisionally scheduled for 26 January 2012 GRMC.</p> <p>Scheduled accordingly.</p> <p>To be actioned by 5 January 2012.</p> <p>Discussed at the 19 December 2011 WODC meeting. Verbal update on the 5 January 2012 Trust Board agenda.</p> <p>Actioned.</p>

Paper B

<p>331/11/3</p>	<ul style="list-style-type: none"> National trend data on rising ED attendance levels to be circulated to Trust Board members for information. LLR flash report to be included in the ED update from January 2012 onwards. Rising UHL ED attendance levels to be discussed at the December 2011 ECN Board. 	<p>)Chief Operating)Officer/Chief)Nurse)))</p>	<p>To be actioned by 5 January 2012. Actioned. Actioned.</p>
<p>331/11/4</p>	<ul style="list-style-type: none"> Consideration to be given to repeating the LLR urgent/emergency care and winter planning lock-in event, possibly in February/March 2012. Themes from the UHL GP survey to be discussed by the Executive Team. 	<p>Chief Executive/ Chief Operating Officer/Chief Nurse Director of Communications and External Relations</p>	<p>Under consideration. Actioned.</p>
<p>331/11/5</p>	<p>Further round of targeted CBU confirm and challenge sessions to be held in December 2011.</p>	<p>Director of Finance and Procurement</p>	<p>Actioned (15, 16 and 19 December 2011).</p>
<p>332/11</p>	<ul style="list-style-type: none"> Future strategic risk register/board assurance framework reports to include:- <ul style="list-style-type: none"> reasons for any in-month risk movements; reasons for any extensions to/slippage on action timescales. Nature of the top 3 scoring risks to be reviewed. Monthly Executive Team review of the strategic risk register to provide assurance that no additional risk was created by any slippage. Risk 6 to be amended as detailed in Minute 332/11. Risk 8 to include GP interface issues. Score for risk 11 to be reduced to 12. 	<p>)Medical Director))))) EDs Director of Finance and Procurement Chief Operating Officer/Chief Nurse Director of Strategy</p>	<p>)Actioned.))))) Actioned. Actioned. Actioned. Actioned.</p>
<p>333/11/2</p>	<p>Update on the Patients' Association report to be provided to the January 2012 GRMC.</p>	<p>Chief Operating Officer/Chief Nurse</p>	<p>Now scheduled for 26 January 2012 GRMC.</p>
<p>334/11/2</p>	<p>Further charitable funds application to be submitted to the January 2012 Trust Board for approval.</p>	<p>Director of Finance and Procurement</p>	<p>Deferred to 2 February 2012 Trust Board in light of the need for further Divisional information.</p>

336/11	<ul style="list-style-type: none"> Future Workforce and Organisational Development Committee to review the implications of any move away from national collective bargaining. 	Director of Human Resources	To be scheduled accordingly.
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Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
3 Nov 2011			
303/11	ED capital reconfiguration Outline Business Case and review of critical path to be presented to the January 2012 Trust Board.	Director of Strategy	Scheduled accordingly for 5 January 2012 Trust Board. Deferred to the February 2012 Trust Board.
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	Chief Executive	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	Director of Human Resources	To be scheduled as appropriate.
6 Oct 2011			
275/11	Update on the LLR space utilisation survey (results and solutions) to be provided to the January 2012 Trust Board.	Director of Strategy	Scheduled accordingly for 5 January 2012 Trust Board. Verbal update.