

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUSTTRUST BOARDREPORT ON MATTERS ARISING FROM THE MEETING HELD ON 28 MARCH 2013

Minute ref:	Issue	Lead Officer	Outcome
28 March 2013			
72/13	Separate progress reports to be presented to the Trust Board on the implementation arrangements for Listening into Action.	CE/DHR	Reports scheduled accordingly on the TB agenda (paper V on the 25 April 2013 agenda refers).
73/13/2	Updated information on the Safe and Sustainable review of Paediatric Cardiac Surgery to be provided to the Trust Board as appropriate.	DCER	Verbal report scheduled on the 25 April 2013 Trust Board agenda.
73/13/3	Trust Board to be kept apprised of further developments arising from the Francis Inquiry.	CN/DCE	No material developments to be reported to the 25 April 2013 Trust Board. UHL is liaising with the local CCGs on the compilation of a comprehensive response to the Francis Inquiry and a full report will be made to the Trust Board in due course.
73/13/4	Summary of improvements in patient experience relating to Sickle Cell disease to be provided to Trust Board members in six months' time.	CN/DCE	Provisionally scheduled as a Trust Board bulletin item for 30 October 2013.
74/13/1	CBU level analysis of staff survey results to be provided in relation to question KF24 (staff recommending the Trust as a place to work or receive treatment).	DHR	Report scheduled on the 25 April 2013 agenda (paper W refers).
75/13/1	Quality and Assurance Committee to continue to review a selection of actual patient complaint letters and a "Wordle" analysis of sample data. Quarterly reports on workforce and organisational development related issues to be presented to the Trust Board (or more frequently if the need arose).	CN/DCE DHR	Scheduled accordingly on the Quality Assurance Committee agenda. Quarterly reporting process scheduled to commence in June 2013.

Trust Board Paper O

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75/13/4	UHL gap analysis and proposals for developing the Trust's sustainability plan to be reviewed by the Executive Team and Trust Board in May 2013.	DFBS	Reports scheduled on the Executive Team and Trust Board meeting agendas in May 2013.
76/13/1	Finalised Annual Operational Plan for 2013-14 to be presented to the 25 April 2013 Trust Board meeting.	DFBS	Report scheduled on the 25 April 2013 Trust Board agenda (paper S refers)
76/13/2	Update on LLR Better Care Together economic modelling to be provided to the 25 April 2013 Trust Board meeting.	DFBS	Chief Executive to report orally on this issue at the 25 April 2013 Trust Board meeting.

Update on Outstanding Matters Arising from previous Trust Board meetings

28 February 2013			
46/13	Targets for improvements in staff survey results to be revised and re-circulated to Trust Board members outside the meeting.	DHR	Updated improvement targets included within the report on Organisational Development Plan Priorities (paper W) for the 25 April 2013 Trust Board meeting.
48/13/1	Review of the presentation arrangements for Trust Board quality and performance data to be undertaken.	IDO/Executive Team	Executive Team to review the National Quality Dashboard at its meeting on 23 April 2013. Revised quality and performance reporting format scheduled to be introduced in May 2013.