

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 27 MARCH 2014 FROM 10AM IN THE CONFERENCE ROOM, VOLUNTARY ACTION LEICESTERSHIRE, 9 NEWARKE STREET, LEICESTER LE1 5SN

Public meeting commences at 12.30pm

Please note the change in venue and overall start time for this meeting

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 1-14).			-
2.	APOLOGIES AND WELCOME To receive apologies for absence from Dr K Harris, Medical Director, and Mr A Seddon, Director of Finance and Business Services. To welcome Mr A Furlong, Deputy Medical Director in the absence of the Medical Director.	-	Acting Chairman	-
3.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
4.	ACTING CHAIRMAN'S AND CHIEF EXECUTIVE'S OPENING COMMENTS	-	Acting Chairman and Chief Executive	10 – 10.05am
5.	CONFIDENTIAL MINUTES Confidential Minutes of the 27 February 2014 Trust Board meeting. <i>For approval</i>	A	Acting Chairman	10.05 – 10.07am
6.	MATTERS ARISING Confidential action log from the 27 February 2014 Trust Board. <i>For approval</i>	B	Acting Chairman	10.07 – 10.15am
7.	REPORTS BY THE DIRECTOR OF HUMAN RESOURCES <i>Personal information, commercial interests, and prejudicial to the conduct of public affairs</i>	C & C1	Director of Human Resources	10.15 – 10.25am
8.	REPORT BY THE DIRECTOR OF STRATEGY <i>Commercial interests</i>	D (to follow)	Director of Strategy	10.25 – 10.35am
9.	REPORT BY THE INTERIM DIRECTOR OF FINANCIAL STRATEGY <i>Commercial interests</i>	E	Interim Director of Financial Strategy	10.35 – 10.45am

10.	REPORT BY THE CHIEF NURSE <i>Personal information</i>	F	Chief Nurse	10.45 – 11.05am
11.	REPORTS BY THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS <i>Personal information and prejudicial to the conduct of public affairs</i>	G & G1	Director of Corporate and Legal Affairs	11.05 – 11.15am
12.	REPORTS FROM BOARD COMMITTEES			11.15 – 11.20am
12.1	AUDIT COMMITTEE Confidential Minutes of the 7 March 2014 meeting for noting. <i>Commercial interests</i>	H	Audit Committee Chair	
12.2	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 26 February 2014 meeting for noting. <i>Prejudicial to the conduct of public affairs</i>	I	Ms J Wilson, Non-Executive Director	
12.3	QUALITY ASSURANCE COMMITTEE Confidential Minutes of the 26 February 2014 meeting for noting. <i>Prejudicial to the conduct of public affairs</i>	J	Quality Assurance Committee Chair	
12.4	REMUNERATION COMMITTEE Confidential Minutes of the 27 February 2014 meeting for noting. <i>Personal information and prejudicial to the conduct of public affairs</i>	K	Acting Chairman	
13.	PRIVATE TRUST BOARD BULLETIN MARCH 2014 <i>No items for noting.</i>	-		-
14.	ANY OTHER BUSINESS	-	Acting Chairman	11.20 – 11.25am
Lunch break from 11.30am to 12.30pm prior to commencing the public section of the meeting				
15.	DECLARATION OF INTERESTS	-	Acting Chairman	-
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
16.	ACTING CHAIRMAN'S AND CHIEF EXECUTIVE'S OPENING COMMENTS	-	Acting Chairman/ Chief Executive	12.30 – 12.35pm
17.	MINUTES			
	Minutes of the 27 February 2014 Trust Board meeting. <i>For approval</i>	L	Acting Chairman	12.35 – 12.37pm
18.	MATTERS ARISING			
	Action log from the 27 February 2014 meeting. <i>For approval</i>	M	Acting Chairman	12.37 – 12.45pm
19.	REPORT BY THE CHIEF EXECUTIVE			12.45 – 12.50pm

22.2	FINANCIAL POSITION 2013-14 TO MONTH 11 AND YEAR-END FORECAST	S	Interim Director of Financial Strategy	2.05 – 2.20pm
22.3	GOING CONCERN STATEMENT 2014-15 <i>For assurance</i>	T	Interim Director of Financial Strategy	2.20 – 2.25pm
22.4	EMERGENCY CARE PERFORMANCE AND RECOVERY PLAN <i>For discussion and assurance</i>	U (to follow)	Chief Operating Officer	2.25 – 2.40pm
22.5	NHS TRUST OVER-SIGHT SELF CERTIFICATION <i>For discussion and approval</i>	V	Director of Corporate and Legal Affairs	2.40 – 2.45pm
23.	STRATEGY AND FORWARD PLANNING			
23.1	OPERATIONAL PLANS 2014-15 AND 2015-16 INCLUDING CAPITAL PROGRAMME, AND CAPACITY AND WORKFORCE PLANS <i>For approval</i> Lead Executive Directors to report on the following:- <ul style="list-style-type: none"> • Financial plan 2014-15 • Capital programme 2014-15 • ‘rightsizing’ UHL capacity 2014-15 • Quality plan • Workforce plan 2014-15 	W (to follow)	Director of Strategy)Interim Director of Financial Strategy Chief Operating Officer Chief Nurse Director of Human Resources	2.45 – 3.15pm
23.2	DELIVERING CARING AT ITS BEST – UPDATE <i>For discussion and assurance</i>	Presentation on the day	Chief Executive	3.15 – 3.30pm
24.	RISK			
	BOARD ASSURANCE FRAMEWORK – UPDATE <i>For discussion and assurance</i>	X	Chief Nurse	3.30 – 3.45pm
25.	REPORTS FROM BOARD COMMITTEES			3.45 – 3.50pm
25.1	AUDIT COMMITTEE Minutes of the 7 March 2014 meeting for noting and endorsement of any recommendations.	Y		
25.2	FINANCE AND PERFORMANCE COMMITTEE Minutes of the 26 February 2014 meeting for noting and endorsement of any recommendations, including the Procurement Strategy , appended to these Minutes for approval.	Z	Acting Chairman	
25.3	QUALITY ASSURANCE COMMITTEE Minutes of the 26 February 2014 meeting for noting and endorsement of any recommendations.	AA	Quality Assurance Committee Chair	-
26.	TRUST BOARD BULLETIN – MARCH 2014	BB	-	-
27.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Acting Chairman	3.50 – 4.10pm
28.	ANY OTHER BUSINESS	-	Acting Chairman	4.10 – 4.15pm
29.	DATE OF NEXT MEETING			-

	The next Trust Board meeting will be held on Thursday 24 April 2014 from 9.30am in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.	-		
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Helen Stokes
Senior Trust Administrator