

# Proposed Calendar of Meeting Dates for 2016

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## Executive Summary

**Trust Board paper R**

### Context

The proposed 2016 meeting dates (attached) have been scheduled in the existing configuration for 2015.

### Questions

1. Will the proposed meeting dates enable the Trust to carry out its business in a timely manner (eg review and approval of the Annual Accounts)?
2. Are any changes required?

### Conclusion

Subject to the Board's approval, meeting dates will be confirmed and venues booked.

### Input Sought

We would welcome the Board's input regarding availability.

# For Reference

Edit as appropriate:

1. The following [objectives](#) were considered when preparing this report:

Safe, high quality, patient centred healthcare	Yes
Effective, integrated emergency care	Yes
Consistently meeting national access standards	Yes
Integrated care in partnership with others	Yes
Enhanced delivery in research, innovation & ed'	Yes
A caring, professional, engaged workforce	Yes
Clinically sustainable services with excellent facilities	Yes
Financially sustainable NHS organisation	Yes
Enabled by excellent IM&T	Yes

2. This matter relates to the following [governance](#) initiatives:

Organisational Risk Register	Yes
Board Assurance Framework	Yes

3. Related [Patient and Public Involvement](#) actions taken, or to be taken: N/A

4. Results of any [Equality Impact Assessment](#), relating to this matter: N/A

5. Scheduled date for the [next paper](#) on this topic: 6 August 2015 (confirmed dates)

6. Executive Summaries should not exceed [1 page](#). My paper does comply

7. Papers should not exceed [7 pages](#). My paper does comply

**University Hospitals of Leicester NHS Trust  
Proposed Key Trust Board meeting dates for 2016**

<b>Trust Board</b>	<b>Audit Committee</b>	<b>Charitable Funds Committee</b>	<b>Trust Board Thinking Days</b>	<b>Integrated Finance, Performance and Investment Committee</b>	<b>Quality Assurance Committee</b>
<i>Formal meeting from 9am to 1pm followed by site visits from 2pm to 5pm</i>	<i>2pm to 4pm</i>	<i>2pm to 4pm</i>	<i>From 9am to 3.30pm</i>	<i>From 9am to 12noon</i>	<i>From 1pm to 4pm</i>
Thursday 7 January 2016	Thursday 7 January 2016		Thursday 14 January 2016	Thursday 28 January 2016	Thursday 28 January 2016
Thursday 4 February 2016	-	Thursday 4 February 2016	Thursday 11 February 2016	Thursday 25 February 2016	Thursday 25 February 2016
Thursday 3 March 2016	Thursday 3 March 2016	-	Thursday 17 March 2016 (note 1)	Thursday 24 March 2016	Thursday 24 March 2016
Thursday 7 April 2016		Thursday 7 April 2016	Thursday 14 April 2016	Thursday 28 April 2016	Thursday 28 April 2016
Thursday 5 May 2016	Wednesday 25 May 2016	-	Thursday 12 May 2016	Thursday 26 May 2016	Thursday 26 May 2016
Thursday 2 June 2016	-	Thursday 2 June 2016	Thursday 9 June 2016	Thursday 30 June 2016	Thursday 30 June 2016
Thursday 7 July 2016	-	-	Thursday 14 July 2016	Thursday 28 July 2016	Thursday 28 July 2016
Thursday 4 August 2016	-	Thursday 4 August 2016	Thursday 11 August 2016	Thursday 25 August 2016	Thursday 25 August 2016
Thursday 1 September 2016	Thursday 1 September 2016	-	Thursday 8 September 2016	Thursday 29 September 2016	Thursday 29 September 2016
Thursday 6 October 2016	-	Thursday 6 October 2016	Thursday 13 October 2016	Thursday 27 October 2016	Thursday 27 October 2016
Thursday 3 November 2016	Thursday 3 November 2016	-	Thursday 10 November 2016	Thursday 24 November 2016	Thursday 24 November 2016
Thursday 1 December 2016	-	-	Thursday 8 December 2016	Thursday 22 December 2016 (note 2)	Thursday 22 December 2016 (note 2)

Notes

Note 1 TBTD in March 2016 on the third Thursday of the month instead of the second (at the Chairman's request)

Note 2 IFPIC and QAC meeting dates in December 2016 brought forward by one week to avoid the Christmas holiday period