

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 4 JUNE 2015 FROM 10AM IN THE C J BOND ROOM,
CLINICAL EDUCATION CENTRE, LEICESTER ROYAL INFIRMARY**

Public meeting commences at 10am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES	-	Chairman	
	To receive apologies for absence from Dr R Palin, CCG Representative.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			
	Minutes of the 7 May 2015 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 7 May 2015 meeting. <i>For approval</i>	B	Chairman	10am – 10.05am
5.	CHAIRMAN'S MONTHLY REPORT JUNE 2015 <i>For discussion and approval</i>	C	Chairman	10.05am – 10.10am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT JUNE 2015 <i>For discussion and approval</i>	D	Chief Executive	10.10am – 10.20am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>For discussion</i>	E	Acting Chief Nurse	10.20am – 10.35am
7.2	DELIVERING CARING AT ITS BEST – OUR FIVE YEAR PLAN <i>For approval</i>	F	Chief Executive	10.35am – 10.45am
7.3	LONG TERM FINANCIAL MODEL (LTFM) AND UPDATED FINANCIAL STRATEGY <i>For approval</i>	G	Director of Finance	10.45am – 10.55am
7.4	BETTER CARE TOGETHER PROGRAMME UPDATE <i>For discussion and assurance</i>	H	Director of Strategy	10.55am – 11.05am
7.5	MULTI-STOREY CAR PARK, LRI – FULL BUSINESS CASE <i>For approval</i>	I	Director of Estates and Facilities	11.05am – 11.15am

8.	FORMAL ADOPTION OF THE ANNUAL ACCOUNTS 2014-15			11.15am – 11.35am
8.1	AUDIT COMMITTEE CONSIDERATION OF UHL'S ANNUAL ACCOUNTS AND AGS 2014-15 To receive a summary of the key issues discussed at the 27 May 2015 Audit Committee meeting in relation to the 2014-15 Annual Accounts. <i>For assurance</i>	J	Audit Committee Chair	
8.2	UHL STATUTORY ACCOUNTS 2014-15 <i>For approval</i>	K	Director of Finance	
8.3	ANNUAL GOVERNANCE STATEMENT (AGS) 2014-15 <i>For approval</i>	L	Chief Executive	
8.4	LETTER OF REPRESENTATION <i>For approval</i>	M	Director of Finance	
8.5	2015-16 GOING CONCERN STATEMENT <i>For assurance</i>	N	Director of Finance	
8.6	APPROVALS The Trust Board is invited to:- <ul style="list-style-type: none"> • note the contents of the reports; • approve the statutory accounts for the year ending 31 March 2015, and • approve the signing (in non-black ink) of the relevant certificates by members of the Trust Board, as follows (<i>signatories are shown in brackets</i>):- <ul style="list-style-type: none"> ○ Statement of Directors' responsibilities in respect of Internal Control (<i>Chief Executive</i>); ○ Annual Governance Statement 2014-15 (<i>Chief Executive</i>); ○ Directors' Statements – Statement of the Chief Executive's responsibilities as the Accountable Officer of the Trust (<i>Chief Executive</i>), and Statement of Directors' Responsibilities in respect of the accounts (<i>Chief Executive, and the Director of Finance</i>); ○ Balance Sheet (<i>Chief Executive</i>), and ○ Letter of Representation (<i>Chief Executive</i>) 		Named Executive Directors	
9.	QUALITY AND PERFORMANCE			
9.1	UHL QUALITY ACCOUNT 2014-15 AND STATEMENT OF DIRECTORS' RESPONSIBILITIES <i>for approval</i>	O	Acting Chief Nurse	11.35am – 11.45am
9.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive a summary of the key issues considered at the 28 May 2015 meeting. The formal Minutes will be presented to the Trust Board on 2 July 2015.	P	QAC Chair	11.45am – 11.50am
9.3	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive a summary of the key issues considered at the 28 May 2015 meeting. The formal Minutes will be presented to the Trust Board on 2 July 2015.	Q	IFPIC Chair	11.50am – 11.55am

9.4	2015-16 MONTH 1 FINANCIAL POSITION <i>For discussion and assurance</i>	R	Director of Finance	11.55am – 12.05pm
9.5	EMERGENCY CARE PERFORMANCE REPORT <i>For discussion and assurance</i>	S	Chief Operating Officer	12.05pm – 12.15pm
10.	RESEARCH AND INNOVATION			
10.1	NIHR EAST MIDLANDS CLINICAL RESEARCH NETWORK ANNUAL REPORT 2014-15 <i>For discussion and approval</i>	T	Clinical Director, NIHR CRN	12.15pm – 12.25pm
11.	GOVERNANCE			
11.1	UHL RISK REPORT INCORPORATING THE BOARD ASSURANCE FRAMEWORK <i>For discussion and approval</i>	U	Acting Medical Director	12.25pm – 12.35pm
11.2	TRUST BOARD AND BOARD COMMITTEE GOVERNANCE <i>For discussion and approval</i>	V	Director of Corporate and Legal Affairs	12.35pm – 12.45pm
12.	REPORTS FROM BOARD COMMITTEES			
12.1	AUDIT COMMITTEE To receive a summary of the key issues (excluding the 2014-15 Annual Accounts) discussed at the 27 May 2015 Audit Committee meeting. The formal Minutes will be presented to the Trust Board on 2 July 2015.	W	Audit Committee Chair	12.45pm – 12.50pm
12.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the Minutes of the 30 April 2015 meeting for noting and endorsement of any recommendations.	X	QAC Chair	-
12.3	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the Minutes of the 30 April 2015 meeting for noting and endorsement of any recommendations.	Y	IFPIC Chair	-
13.	TRUST BOARD BULLETIN – JUNE 2015	Z	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.50pm – 12.55pm
15.	ANY OTHER BUSINESS		Chairman	12.55pm – 1pm
16.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held on Thursday 2 July 2015 from 9am in Seminar Rooms A and B, Clinical Education Centre, Leicester General Hospital site.			-
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18-23).			-
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending			-

	are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 7 May 2015 Trust Board meeting. <i>For approval</i>	AA	Chairman	-
20.	MATTERS ARISING Confidential action log from the 7 May 2015 Trust Board meeting. <i>For approval</i>	BB	Chairman	1pm – 1.05pm
21.	REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES <i>For assurance Commercial in confidence.</i>	Verbal	Director of Estates and Facilities	1.05pm – 1.20pm
22.	REPORTS FROM BOARD COMMITTEES			
22.1	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE To receive the confidential Minutes of the 30 April 2015 meeting and a summary of the confidential issues considered at the 28 May 2015 meeting (formal Minutes of the latter meeting will be presented to the Trust Board on 2 July 2015). <i>Commercial in confidence.</i>	CC & CC1	IFPIC Chair	-
23.	ANY OTHER BUSINESS	-	Chairman	-

Kate Rayns
Acting Senior Trust Administrator