

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 5 MARCH 2015 FROM 9AM IN THE C J BOND ROOM, CLINICAL EDUCATION CENTRE, LEICESTER ROYAL INFIRMARY

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive any apologies for absence. To welcome Mr R Moore, Non-Executive Director (Designate), Dr R Palin, LLR CCG Representative, and Ms C Ribbins, Acting Chief Nurse.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			
	Minutes of the 5 February 2015 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 5 February 2015 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT – MARCH 2015 <i>For noting</i>	C	Chairman	9.05am – 9.10am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT – MARCH 2015 <i>For noting</i>	D	Chief Executive	9.10am – 9.15am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>For discussion</i>	E	Acting Chief Nurse	9.15am – 9.35am
7.2	LEARNING LESSONS TO IMPROVE CARE – QUARTERLY UPDATE <i>For discussion and assurance</i>	F	Medical Director	9.35am – 9.45am

7.3	INSTITUTE OF FRAIL ELDERLY MEDICINE – PROPOSED PARTNERSHIP WITH DE MONTFORT UNIVERSITY <i>For approval</i> Dr S Oldroyd, Dean – Faculty of Health and Life Sciences, De Montfort University to attend for this item.	G	Medical Director	9.45am – 10am
7.4	PATIENT AND PUBLIC INVOLVEMENT AND ENGAGEMENT STRATEGY <i>For approval</i>	H	Director of Marketing and Communications	10am – 10.15am
8.	QUALITY AND PERFORMANCE			
8.1	QUALITY AND PERFORMANCE REPORT – MONTH 10 The Chief Executive to introduce his monthly overview of quality and performance and the relevant Lead Executive Directors to be invited to comment on their respective sections of the detailed report. <i>For discussion and assurance</i>	I	Chief Executive and Lead Executive Directors	10.15am – 10.30am
8.2	2014-15 MONTH 10 FINANCIAL POSITION <i>For discussion and assurance</i>	J	Director of Finance	10.30am – 10.40am
8.3	APPROVAL OF 2014-15 CAPITAL LOAN <i>For approval</i>	J1	Director of Finance	10.40am – 10.45am
8.4	EMERGENCY CARE PERFORMANCE REPORT <i>For discussion and assurance</i>	K	Chief Operating Officer	10.45am – 10.55am
9.	WORKFORCE			
9.1	ORGANISATIONAL DEVELOPMENT STRATEGY – QUARTERLY UPDATE <i>For discussion and assurance</i>	L	Acting Director of Human Resources	10.55am – 11.10am
10.	GOVERNANCE			
10.1	BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	M	Medical Director	11.10am – 11.25am
11.	REPORTS FROM BOARD COMMITTEES			
11.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the Minutes of the 29 January 2015 meeting for noting and endorsement of any recommendations. The QAC Chair to present a summary of the key issues considered at the 26 February 2015 meeting and to note that the formal Minutes of this meeting will be presented to the Trust Board on 2 April 2015.	N & N1	QAC Chair	11.25am – 11.30am
11.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the Minutes of the 29 January 2015 meeting for noting and endorsement of any recommendations. The IFPIC Chair to present a summary of the key issues considered at the 26 February 2015 meeting and to note that the formal Minutes of this meeting will be presented to the Trust Board on 2 April 2015.	O & O1	IFPIC Chair	11.30am – 11.35am

12.	CORPORATE TRUSTEE BUSINESS			
12.1	CHARITABLE FUNDS COMMITTEE To receive the Minutes of the inquorate meeting held on 19 January 2015 for approval and endorsement of any recommendations.	P	CFC Chair	11.35am – 11.40am
13.	TRUST BOARD BULLETIN – FEBRUARY 2015	Q	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	11.40am – 11.55am
15.	ANY OTHER BUSINESS		Chairman	11.55am – 12noon
16.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held on Thursday 2 April 2015 from 10am in Seminar Rooms 2 and 3, Clinical Education Centre, Glenfield Hospital site.			
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18-24).			
10 minute comfort break 12noon – 12.10pm				
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 5 February 2015 Trust Board meeting. <i>For approval</i>	R	Chairman	-
20.	MATTERS ARISING Confidential action log from the 5 February 2015 Trust Board meeting. <i>For approval</i>	S	Chairman	12.10pm – 12.15pm
21.	REPORTS FROM THE INTERIM DIRECTOR OF ESTATES AND FACILITIES <i>For approval</i> <i>Commercial in confidence</i>	T	Interim Director of Estates and Facilities	12.15pm – 12.20pm
22.	REPORT FROM THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS <i>For assurance</i> <i>Personal data and prejudicial to the conduct of public affairs.</i>	U	Director of Corporate and Legal Affairs	12.20pm – 12.25pm
23.	REPORTS FROM BOARD COMMITTEES			

23.1	<p>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE</p> <p>To receive the confidential Minutes of the 29 January 2015 meeting and a summary of the confidential issues considered at the 26 February 2015 meeting (Minutes of the latter meeting will be presented to the 2 April 2015 Trust Board meeting). <i>Prejudicial to the conduct of public affairs</i></p>	V & V1	IFPIC Chair	12.25pm – 12.30pm
23.2	<p>REMUNERATION COMMITTEE</p> <p>To receive the confidential Minutes of the 29 January 2015 meeting for noting. <i>Personal data and prejudicial to the conduct of public affairs</i></p>	W	Chairman	12.30pm – 12.35pm
24.	ANY OTHER BUSINESS	-	Chairman	12.35pm – 12.40pm

Kate Rayns
Acting Senior Trust Administrator