

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 4 FEBRUARY 2016 FROM 9AM IN SEMINAR ROOMS
2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence, including Ms K Shields, Director of Strategy. To welcome Mrs H Seth, Head of Local Partnerships, to the meeting in the absence of the Director of Strategy.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 7 January 2016 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 7 January 2016 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT FEBRUARY 2016 <i>For discussion</i>	C	Chairman	9.05am – 9.15am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT FEBRUARY 2016 <i>For discussion</i>	D	Chief Executive	9.15am – 9.30am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion</i>	E	Chief Nurse	9.30am – 9.50am
7.2	EMERGENCY CARE PERFORMANCE <i>for discussion and assurance</i>	F (to follow)	Chief Operating Officer	9.50am - 10.10am
7.3	UHL RECONFIGURATION PROGRAMME <i>for discussion and assurance</i>	G	Director of Strategy	10.10am – 10.25am
7.4	LLR BETTER CARE TOGETHER PROGRAMME UPDATE <i>for discussion and assurance</i>	H	Director of Strategy	10.25am – 10.40am

7.5	SAFER STAFFING – NURSING AND MIDWIFERY ESTABLISHMENT REVIEW <i>for discussion and assurance</i>	I	Chief Nurse	10.40am – 10.55am
<i>Comfort break</i>				
8.	QUALITY AND PERFORMANCE			
8.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 28 January 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 3 March 2016 Trust Board.	J	QAC Chair	10.55am – 11am
8.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 28 January 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 3 March 2016 Trust Board.	K	IFPIC Chair	11am – 11.05am
8.3	2015-16 FINANCIAL PERFORMANCE – DECEMBER 2015 <i>for discussion and assurance</i>	L	Chief Financial Officer	11.05am – 11.20am
8.4	NATIONAL PLANNING GUIDANCE FOR 2016-17 <i>for discussion and assurance</i>	M	Chief Financial Officer	11.20am – 11.35am
9.	REPORTS FROM BOARD COMMITTEES			
9.1	AUDIT COMMITTEE To receive the Minutes of the 7 January 2016 meeting for information and noting.	N	Audit Committee Chair	11.35am – 11.40am
10.	TRUST BOARD BULLETIN – FEBRUARY 2016	O	-	-
11.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	11.40am – 11.45am
12.	ANY OTHER BUSINESS		Chairman	
13.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held on Thursday 3 March 2016 from 9am in the C J Bond Room, Clinical Education Centre, LRI.			
14.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 15-21).			
15.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			

16.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 10 December 2015 and 7 January 2016 Trust Board meetings. <i>For approval</i>	P & P1	Chairman	-
17.	MATTERS ARISING Confidential action log. <i>For approval</i>	Q	Chairman	11.45am – 11.50am
18.	REPORT FROM THE DIRECTOR OF STRATEGY <i>public discussion at this stage prejudicial to the effective conduct of public affairs</i>	R	Director of Strategy	11.50am – 12.10pm
19.	REPORTS FROM THE DIRECTOR OF ESTATES AND FACILITIES <i>commercial in confidence</i>	S & S1 (S to follow)	Director of Estates and Facilities	12.10pm – 12.50pm
20.	REPORTS FROM BOARD COMMITTEES			12.50pm – 12.55pm
20.1	AUDIT COMMITTEE To receive the confidential 7 January 2016 Minutes, for information and noting.	T	Audit Committee Chair	
20.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) Summary of any confidential issues discussed at the 28 January 2016 meeting, for information and noting.	U	IFPIC Chair	
21.	ANY OTHER BUSINESS		Chairman	-

Helen Stokes
Senior Trust Administrator