

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 2 MARCH 2017 FROM 9AM IN ROOMS A & B,  
EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

**\*\*\* Please take the papers as read \*\*\***

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	<b>APOLOGIES AND WELCOME</b>	-	Chairman	
	To receive apologies for absence.			-
2.	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	<b>MINUTES</b>			-
	Minutes of the 2 February 2017 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	<b>MATTERS ARISING</b>			9am – 9.05am
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	
5.	<b>PATIENT STORY – SERIOUS UNTOWARD INCIDENT</b> <i>for discussion and assurance</i>	C	Medical Director	9.05am – 9.25am
6.	<b>Q-EYE PROJECT</b> <i>for discussion</i>	D	Medical Director	9.25am – 9.45am
7.	<b>CHAIRMAN'S MONTHLY REPORT MARCH 2017</b> <i>for discussion</i>	E (to follow)	Chairman	9.45am – 9.50am
8.	<b>CHIEF EXECUTIVE'S MONTHLY REPORT MARCH 2017</b> <i>for discussion</i>	F (to follow)	Chief Executive	9.50am – 10.10am
9.	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
9.1	<b>REFRESHED STRATEGIC OBJECTIVES/ANNUAL PRIORITIES</b> <i>for discussion and approval</i>	G (to follow)	Chief Executive	10.10am – 10.25am
9.2	<b>EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE</b> <i>for discussion and assurance</i>	H	Chief Executive/ Director of Communications/ Integration and Engagement	10.25am – 10.35am
9.3	<b>EMERGENCY CARE PERFORMANCE</b> <i>for discussion and assurance</i>	I	Chief Operating Officer	10.35am – 10.50am

9.4	<b>EMERGENCY FLOOR UPDATE</b> <i>for discussion and assurance</i>	J	Chief Operating Officer	10.50am – 11am
<i>Comfort break</i>				
<b>10.</b>	<b>RISK MANAGEMENT</b>			
10.1	<b>INTEGRATED RISK REPORT</b> <i>for discussion and assurance</i>	K	Medical Director	11am – 11.15am
<b>11.</b>	<b>STRATEGY AND RECONFIGURATION</b>			
11.1	<b>SUSTAINABILITY AND TRANSFORMATION PLAN AND UHL RECONFIGURATION PROGRAMME – UPDATE</b> <i>for discussion and assurance</i>	L	Chief Financial Officer /Director of Marketing and Communications	11.15am – 11.25am
<b>12.</b>	<b>CLINICAL EDUCATION, TRAINING AND WORKFORCE</b>			
12.1	<b>MULTI-PROFESSIONAL EDUCATION AND TRAINING QUARTER 3 UPDATE 2016-17</b> <i>for assurance and discussion</i>	M	Medical Director/ Chief Nurse	11.25am – 11.35am
12.2	<b>JUNIOR DOCTORS' CONTRACT AND GUARDIAN OF SAFE WORKING UPDATE</b> <i>for assurance and discussion</i>	N	Director of Workforce and OD	11.35am – 11.45am
<b>13.</b>	<b>PATIENT AND PUBLIC ENGAGEMENT</b>			
13.1	<b>PATIENT AND PUBLIC INVOLVEMENT AND ENGAGEMENT STRATEGY – QUARTER 3 UPDATE 2016-17</b> <i>for discussion and assurance</i>	O	Director of Communications/ Integration and Engagement	11.45am – 11.55am
<b>14.</b>	<b>QUALITY AND PERFORMANCE</b>			
14.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the summary of the issues considered at the 23 February 2017 meeting for information. Formal minutes of that meeting will be submitted to the 6 April 2017 Trust Board.	P	QAC Non-Executive Director Chair	11.55am – 12noon
14.2	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the summary of the issues considered at the 23 February 2017 meeting for information. Formal minutes of that meeting will be submitted to the 6 April 2017 Trust Board.	Q	IFPIC Non-Executive Director Chair	12noon – 12.05pm
14.3	<b>2016-17 FINANCIAL PERFORMANCE – JANUARY 2017</b> <i>for discussion and assurance</i>	R	Chief Financial Officer	12.05pm – 12.15pm
<b>15.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12.15pm – 12.20pm
15.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the 26 January 2017 QAC Minutes for noting and endorsement of any recommendations.	S	QAC Non-Executive Director Chair	
15.2	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the 26 January 2017 IFPIC Minutes for noting and endorsement of any recommendations.	T	IFPIC Non-Executive Director Chair	
<b>16.</b>	<b>TRUST BOARD BULLETIN – MARCH 2017</b>	U	-	-

<b>17.</b>	<b>CORPORATE TRUSTEE BUSINESS</b>			-
17.1	<b>CHARITABLE FUNDS COMMITTEE</b> To receive the 2 February 2017 Charitable Funds Committee Minutes for noting and endorsement of any recommendations.	<b>V</b>	<b>CFC Non-Executive Director Chair</b>	12.20pm – 12.25pm
<b>18.</b>	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>	-	<b>Chairman</b>	12.25pm – 12.30pm
<b>19.</b>	<b>ANY OTHER BUSINESS</b>	-	<b>Chairman</b>	12.30pm – 12.35pm
<b>20.</b>	<b>DATE OF NEXT MEETING</b>	-		
	The next <b>Trust Board meeting</b> will be held on <b>Thursday 6 April 2017</b> from <b>9am</b> in the <b>C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.</b>			
<b>21.</b>	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 22 - 27).			
<b>22.</b>	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
<b>23.</b>	<b>CONFIDENTIAL MINUTES</b> To receive the confidential Minutes of the 2 February 2017 Trust Board meeting. <i>for approval</i>	<b>W</b>	<b>Chairman</b>	--
<b>24.</b>	<b>MATTERS ARISING</b> Confidential action log from the Trust Board. <i>for approval</i>	<b>X</b>	<b>Chairman</b>	12.35pm – 12.40pm
<b>25.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12.40pm – 12.50pm
25.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the confidential 26 January 2017 QAC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 23 February 2017 QAC (formal Minutes to be submitted to the 6 April 2017 Trust Board).	<b>Y &amp; Y1</b>	<b>QAC Non-Executive Director Chair</b>	
25.2	<b>INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the confidential 26 January 2017 IFPIC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 23 February 2017 IFPIC (formal Minutes to be submitted to the 6 April 2017 Trust Board).	<b>Z &amp; Z1</b>	<b>IFPIC Non-Executive Director Chair</b>	

<b>26.</b>	<b>CORPORATE TRUSTEE BUSINESS</b>			
26.1	<b>CHARITABLE FUNDS COMMITTEE</b> To receive the confidential 2 February 2017 Charitable Funds Committee Minutes for noting and endorsement of any recommendations.	<b>AA</b>	<b>CFC Non-Executive Director Chair</b>	12.50pm – 12.55pm
<b>27.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	12.55pm – 1pm

Helen Stokes  
**Senior Trust Administrator**