

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

Trust Board Bulletin – 2 March 2017

The following reports are attached to this Bulletin as an item for noting, and are circulated to UHL Trust Board members and recipients of public Trust Board papers accordingly:-

- **Trust sealings for quarters 2 and 3 of 2016-17** – Lead contact point Mr S Ward, Director of Corporate and Legal Affairs (0116 258 8721) – **paper 1.**

It is intended that this paper will not be discussed at the formal Trust Board meeting on 2 March 2017, unless members wish to raise specific points on the reports.

This approach was agreed by the Trust Board on 10 June 2004 (point 7 of paper Q). Any queries should be directed to the specified lead contact point in the first instance. In the event of any further outstanding issues, these may be raised at the Trust Board meeting with the prior agreement of the Chairman.

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

REPORT TO: TRUST BOARD
DATE: 2 MARCH 2017
REPORT BY: DIRECTOR OF CORPORATE AND LEGAL AFFAIRS
SUBJECT: SEALING OF DOCUMENTS

1. The Trust's Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust's seal and the sealing of documents.
2. Appended to this report is a table setting out details of the Trust sealings for the 2016-17 financial year to date (by quarter).
3. The Trust Board is invited to receive and note this information.
4. Reports on Trust sealings will continue to be submitted to the Trust Board on a quarterly basis.

Stephen Ward
Director of Corporate and Legal Affairs

List of Trust Sealings for Quarter 2 & 3, 2016/17

Date of Sealing	Nature of Document	Sealed by	Remarks
19/08/16	Lease of Premises at Balmoral Building, LRI between (1) UHL and (2) WH Smith Hospital Limited and (3) WH Smith Holdings Limited.	Chairman/Assistant Director of Corporate and Legal Affairs	Handed to Jamie Hume, Facilities.
17/10/16	Deed of Novation of a Contract between (1) Soho Coffee Shops Limited and (2) Interserve (facilities management) Limited and (3) University Hospitals of Leicester NHS Trust.	Chairman/Assistant Director of Corporate and Legal Affairs	Handed to Michael Hotson.
17/10/16	Deed of Novation of a Contract between (1) Energy Auditing Agency Limited and (2) Interserve (facilities management) Limited and (3) University Hospitals of Leicester NHS Trust.	Chairman/Assistant Director of Corporate and Legal Affairs	Handed to Michael Hotson.
17/10/16	Deed of Settlement between (1) University Hospitals of Leicester NHS Trust and (2) Leicestershire Partnership NHS Trust and (3) NHS Property Services Limited and (4) Interserve (facilities management) Limited.	Chairman/Assistant Director of Corporate and Legal Affairs	Handed to Michael Hotson.
24/10/16	Deed of Indemnity between (1) University Hospitals of Leicester NHS Trust and (2) The Royal College of Surgeons and (3) The British Association of Oral and Maxillofacial Surgery and (4) Dr Suzanne Shale.	Chairman/Director of Corporate and Legal Affairs	Six copies passed to Rosemarie Hughes on behalf of Andrew Furlong on 26 October 2016.
07/12/16	Deed of Agreement to set up the Mesothelioma Research Network between (1) The Trustees of the Victor Philip Bahdalem Charitable Foundation (2) The British Lung Foundation (3) The University Hospitals of Leicester NHS Trust (5) Papworth Hospital Foundation Trust.	Chairman/Assistant Director of Corporate and Legal Affairs	Original placed in Belgrave House Safe.