

University Hospitals of Leicester NHS Trust

Progress of actions arising from the Trust Board meeting held on Thursday 14 March 2024

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1	66/24/3	Integrated Performance Report Month 10 To be clear, in advance of the planned System summit in April 2024 of the specific risks arising in UEC, the risks which are the responsibility of UHL and those which require a shared approach with a view to moving forward as a System on this issue.	CE / COO	Immediate	The summit is now to be held in May 2024. Work is being completed prior to the summit with all relevant Executive Director colleagues to ensure clarity on where shared action is required.	5
1a	66/24/3	To identify 3 or 4 key areas for inclusion in the monitoring of the Fundamentals of Care / Quality Strategy which would enable the Trust Board to be able understand improvements or challenges.	CN / MD	Immediate	1a PSIRF priorities to be incorporated into board reporting.	5
2	67/24/1	Maternity Assurance Committee Chair's Summary Report and Perinatal Scorecard To include in a future Health Inequalities Update report, details of the service provision with regard to supporting parents who have suffered maternal bereavement.	DoHE&I	TB 13.6.24	This will be looked at as part of the IHI/RHO clinical project on racial disparities in maternal mental health.	5
3	67/24/2	UHL Mortality and Learning from Deaths Quarterly Report To provide clear, public friendly details of the MBRRACE report to the Quality Committee.	MD	QC 25.4.24	Actioned – an update on the MBRRACE report for 2022 was provided to Quality Committee on 28 March 2024 and is included in the Quality Committee escalation report from that meeting as referenced on the Trust Board agenda for 11.4.24.	5
4	67/24/3	OPC Escalation Report To provide an update to Operations and Performance Committee, of the progress, once it is live, of the roll out of the Electronic Prescription Service (EPS) facilitating improved communication with pharmacy regarding take home medication (TTOs) from outpatient consultations.	CIO A Carruthers	OPC tbc	This item is provisionally scheduled on the OPC agenda for September 2024.	4
5	68/24/1	NHS Staff Survey Results 2023 To take forward next steps following the release of the results including developing Trust wide responses to the results and feeding back to staff, reporting to the People and Culture Committee and Trust Board and working with CMG areas for specific area responses.	CPO	Immediate	Update provided to PCC meeting on 28 March 2024 and the Trust Leadership Event on 20 March 2024. Details have been cascaded to CMGs and the responses are being progressed.	5
6	68/24/3	Gender Pay Gap Report To consider the best mechanism for the Trust Board to explore	CE/ CPO /	Immediate	Actioned – this will be taken through PCC in May and also through Board Development.	5

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RAG Status Key:	5 Complete	4 On Track	3 Some Delay – expected to be completed as planned	2 Significant Delay – unlikely to be completed as planned	1 Not yet commenced
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		how the Trust could become a leader in equalities in health and as an employer.	DoHE&I			
7	68/24/4	Behaviours Framework To give further consideration, if required, how the Trust Board could support embedding the framework throughout the organisation.	CPO	Immediate	Framework launched at Trust Leadership Event 20/3/24 and cascaded through the Trust. It will be embedded into the employee lifecycle through induction, training, appraisal and development. Progress will be monitored through PCC.	5
8 February 2024						
8a	26/24/3	Integrated Performance Report Month 9 and Operational Improvements 2023 To create an opportunity for thinking, with system partners about how long term, wider health issues within the population will be addressed, supported and managed and what, potentially radical adaptations within health services might be needed.	CE	Immediate	Verbal update provided to Trust Board on 14 March 2024.	5
8b	26/24/3	To agree, if no clear pathway has been identified, how the necessity of moving forward as a System to address winter pressures would be communicated and discussed over the coming months in advance of winter 2024-25.	CE	Immediate	Verbal update provided to Trust Board on 14 March 2024.	5
8c	26/24/3	To progress work in a timely manner, with the assistance of an external partner to bring a report to the Trust Board which considers the actions taken by the Trust to undertake recruitment which addressed the high numbers of vacancies in the Trust, reduced the use of agency staff, reduced risks within the Trust and improved patient care and safety and provides evidence for public assurance that this was the correct action to take. To involve the Chairs of FIC and People and Culture Committee as necessary in the development of the report.	CE / CPO /CFO	TB 14.03.24	Report considered at Trust Board on 14 March 2024.	5

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9	29/24/1	(Junior Doctors) Guardian of Safe Working Quarterly Report To consider, at People and Culture Committee, the Guardians of Safe Working report and consider whether this correlates with wider work within the Trust and whether any wider actions could be taken.	CPO C Teeney	PCC tbc	To be scheduled accordingly.	4
10	29/24/2	Freedom to Speak Up Quarterly Report To include case studies in future quarterly reports.	DCLA B Cassidy	TB 13.06.24	Provisionally scheduled on the TB agenda for 13.6.24.	4
10a	29/24/2	To provide feedback on the staff survey to the Freedom to Speak Up Guardians to see if issues raised were common themes.	CPO C Teeney	Immediate	This will be undertaken with the Guardians after the detailed Staff Survey results are known in March 2024.	4
10a	27/24/3	Health Inequalities Update To report to a future Trust Board details of impacts of mental illness and reduction in lifespan, and what can be done to address this.	DoHE&I R Abeyratne	TB 11.04.24 TBC	This will not be available for Trust Board on 11.4.24 – awaiting information as to whether this has already been considered.	4
14 December 2023 (approvals recorded in the formal minutes only)						
11	408/23/3	Integrated Performance Report Month 7 To spend more time as a Board looking at good examples of Transformation and designing services for the future.	DCE S Barton	Ongoing TB 11.4.24 Future TB mtg (date TBC)	The OFH/Digital/Transformation Committee are now doing 'deep dives' into particular areas of transformation. As previously reported to the Board through that committees update, the development of the UHL Transformation Programme 2024-26 started at the beginning of December. Latest Update: - The draft programme was presented to committee in March and following comments from the committee now needs further work to be brought back to the April committee	4
11a	408/23/3	To fundamentally consider both short and long term actions in relation to current pressures to ensure that the Board is not in the same performance position in December 2024. This will initially be through the means of sharing details of actions agreed at System level covering pre and post hospital, in order to enable NEDs to undertake conversations with partners with a view to sharing of pressures and ongoing Board discussions over the coming months.	CE	Ongoing	Verbal update provided to Trust Board on 14 March 2024.	5

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12 October 2023 (approvals recorded in the formal minutes only)						
12	332/23/1	EPRR Annual Report The Audit Committee to consider, at a future meeting, whether undertaking a live test exercise every three years is sufficient in light of the pace of digital /climate change etc.	AC NED Chair / CCSO	AC 18.03.24	Presentation made at Audit Committee on 18 March 2024.	5

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