

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 11 APRIL 2024 FROM 1.30PM IN THE CUMULUS ROOM,  
LEICESTER DIABETES CENTRE, LEICESTER GENERAL HOSPITAL**

**AGENDA**

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
<b>1</b>	<b>Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders</b>				
1.1	Welcome and apologies from Mr J Melbourne, Chief Operating Officer (Ms S Favier, Deputy COO to deputise) and Professor T Robinson, Non-Executive Director.		J MacDonald, Chair	For noting	1.30 – 1.35pm
1.2	<p>Confirmation of Quoracy</p> <p>To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.</p> <p><i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i></p>				
1.3	Minutes of the 14 March 2024 Trust Board	A (to follow)	J MacDonald, Chair	For noting	
1.4	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	
<b>2</b>	<b>Patient Story – Saskia’s Story</b>	C	J Hogg, Chief Nurse	For review	1.35 – 1.55pm
<b>3</b>	<b>Standing Items:</b>				
3.1	Chair’s Report	Verbal	J MacDonald, Chair	For information	1.55 – 2pm
3.2	Chief Executive’s Report	D	R Mitchell, Chief Executive Officer	For information	2pm - 2.10pm
3.3	<p>Integrated Performance Report (M11), and comments from the Non-Executive Director Chairs:-</p> <p><u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair</p> <p><u>Quality Report:</u> Comments from the Quality Committee NED Chair</p> <p><u>People Report:</u> Comments from the People and Culture Committee NED Chair</p> <p><u>Finance Report:</u></p>	E (to follow)	<p>S Favier, Deputy Chief Operating Officer &amp; J Worrall, OPC NED Chair</p> <p>A Furlong, Medical Director, J Hogg, Chief Nurse &amp; A Haynes, QC NED Chair</p> <p>C Teeney, Chief People Officer &amp; B Patel, PCC NED Chair</p>	For assurance	2.10 – 2.35pm

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	Comments from the Finance and Investment Committee Chair		L Hooper, Chief Financial Officer & A Moore, FIC NED Chair		
<b>4</b>	<b>High Quality Care for All</b>				
4.1	Maternity and Neonatal 3 Year Delivery Plan – UHL Progress Report	F	J Hogg, Chief Nurse	For assurance	2.35 – 3pm
4.2	Perinatal Surveillance Scorecard – February 2024	G		For assurance	
4.3	Escalation Reports:- <ul style="list-style-type: none"> <li>• Operations and Performance Committee – 27 March 2024;</li> <li>• Quality Committee – 28 March 2024;</li> <li>• Finance and Investment Committee – 22 March 2024;</li> <li>• Our Future Hospitals and Transformation Committee – 21 March 2024.</li> </ul>	H1 – H4	J Worrall, OPC NED Chair  A Haynes, QC NED Chair  A Moore, FIC NED Chair A Haynes, OFH&TC NED Chair	For review and assurance	
<b>5</b>	<b>Great Place to Work</b>				
5.1	NHS Staff Survey Results 2023 – Update	I	R Mitchell, CEO, C Teeney, CPO and M Smith, DCE	For assurance	3pm - 3.20pm
5.2	Agency Compliance, Usage and Reduction	J	C Teeney, Chief People Officer	For assurance	
5.3	Water Management Policy	K	J Hogg, Chief Nurse	For approval	
5.4	Escalation Report from People and Culture Committee – 28 March 2024 (featuring FTSU Toolkit)	L	B Patel, PCC NED Chair	For assurance	
<b>6</b>	<b>Partnerships for Impact – no items</b>				
<b>7</b>	<b>Research and Education Excellence</b>				
7.1	Research and Innovation Quarterly Trust Board Report (to include discussion re BRC External Scientific Advisory Board)	M	N Brunskill, Director of R&I  Dr Aarti Parmar, NIHR Leicester Biomedical Research Centre Manager, also to be in attendance for this item	For assurance	3.20 – 3.40pm
<b>8</b>	<b>Corporate Governance/Regulatory Compliance – no items</b>				
8.1	Fit and Proper Persons Policy and FPP Test Compliance Report	N1 & N2	B Cassidy, Director of Corporate and Legal Affairs	For assurance and approval	3.40 – 3.55pm
8.2	BAF and Significant Risk – Quarterly Report	O		For assurance	
8.3	Category A Policies and Guidelines	P (to follow)		For approval	

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8.4	Trust Board Declarations of Interests – Annual Prospective Report (2024/25)	Q		For assurance	
8.5	Quarterly Sealing Report	R		For assurance	
8.6	Escalation Report from the Audit Committee – 18 March 2024	S	D Moon, Audit Committee NED Chair	For assurance	
<b>9</b>	<b>Corporate Trustee Business</b>				
<b>10</b>	<b>Board Service Video</b> - to note that there is no Board Service video in April 2024. The next video will feature on the May 2024 Trust Board agenda.				
<b>11</b>	<b>Any Other Business</b>				
<b>12</b>	<b>Questions from the Press and Public</b>				
<b>13</b>	<b>Items for Noting and Reports and Minutes published on UHL's external website (not included in the board packs):</b>				
13.1	Minutes of Reporting Committees (published on UHL's external website): <ul style="list-style-type: none"> <li>• Audit Committee – Minutes of 11 December 2023</li> <li>• Quality Committee – Minutes of 29 February 2024</li> <li>• Operations and Performance Committee – Minutes of 28 February 2024</li> <li>• Finance and Investment Committee – Minutes of 29 February 2024</li> <li>• Our Future Hospitals and Transformation Committee – Minutes of 22 February 2024</li> <li>• People and Culture Committee – Minutes of 25 January 2024</li> </ul> <a href="http://www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/">www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</a>				
<b>14</b>	<b>REPORTS DEFERRED TO A FUTURE MEETING – none</b>				
<b>15</b>	<b>Date and Time of Next Meeting</b>				
	The next public Trust Board meeting will be held on Thursday 9 May 2024 from 1.30pm in the Cumulus Room, Diabetes Centre, LGH site.				

Gill Belton  
Corporate and Committee Services Officer