

Trust Board Paper M

Meeting title:	Trust Board					
Date of the meeting:	11 July 2024					
Title:	SEALING REPORT					
Report presented by:	Becky Cassidy, Director of Corporate and Legal Affairs					
Report written by:	Steve Murray. Assistant Director of Corporate and Legal Affairs					
Action – this paper is for:	Decision/Approval		Assurance	x	Update	x
Where this report has been discussed previously	None Required					

To your knowledge, does the report provide assurance or mitigate any significant risks? If yes, please detail which
That Standing Order 12 has been complied with.

Impact assessment
<ul style="list-style-type: none"> • Patients – No direct impact • Workforce – No direct impact • Equality, Diversity & Inclusion – No impact • Services – No direct impact • Finance – No direct impact • Reputation/legal – Legal requirements have been complied with.

Acronyms used:
None Used

Purpose of the Report

To enable the Trust Board to be sighted to those Deeds that the Trust has entered into during the period covered by this report.

Recommendation

Note this report and receive an update next quarter.

Summary

1. The Trust's Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust's seal and the sealing of documents.
2. This report lists the details of the Trust sealings for the 2024-25 financial year to date (by quarter).

Main report detail

List of Trust Sealings for Quarter 1, 2024/25

Date of Sealing	Nature of Document	Date of Authority and Minute Reference	Sealed by	Remarks
30.04.24	Lease relating to Retail Shop Unit and Store Rooms, Glenfield Hospital, Groby Road, Leicester, between (1) UHL and (2) Rippleglen Limited.	TB - 163/23/2 11/5/23	Chairman/Director of Corporate and Legal Affairs	Originals shared with Adrian Middleton, Property Manager
30.04.24	Lease relating to premises within Balmoral Building, LRI between (1) UHL and (2) WHSMITH.	TB - 345/23/2 12/10/23	Chairman/Director of Corporate and Legal Affairs	Originals shared with Emma Faulkner, Property Manager
30.05.24	Deed of Surrender relating to Balmoral Café, LRI, between (1) UHL and (2) Royal Voluntary Service.	TB – 12/01/2023	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, Property Manager
30.05.24	Lease between (1) UHL and (2) Royal Voluntary Service relating to (1) Main Retail Unit, (2) Maternity Mixed Retail Unit, (3) Office Space and Kitchen Area at LGH.	TB – 25/23/1 12/01/2023	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, Property Manager
30.05.24	Lease between (1) UHL and (2) Royal Voluntary Service relating to (1) Windsor Retail/Coffee Shop, (2) Kensington Mixed Retail Shop, (3) Storeroom, (4) Office and Storeroom.	TB – 25/23/1 12/01/2023	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, Property Manager

Supporting documentation

None