

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 11 JULY 2024 FROM 1.30PM IN SEMINAR ROOMS 2 & 3,  
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

**AGENDA**

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
<b>1</b>	<b>Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders</b>				
1.1	Apologies have been received from Mr T Robinson, Non-Executive Director, Mr S Harris, Non-Executive Director and Ms C Teeney, Chief People Officer.		A Moore, Chair	For noting	1.30 – 1.35pm
1.2	<p><b>Confirmation of Quoracy</b></p> <p>To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.</p> <p><i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i></p>				
1.3	Declarations of Interest	A	A Moore, Chair	For noting	
1.4	Minutes of the 13 June 2024 Trust Board and Extraordinary Trust Board 24 June 2024	B1 B2	A Moore, Chair	For approval	
1.5	Matters Arising: Board Action Log	C	A Moore, Chair	For approval	
<b>2</b>	<b>Patient Story -</b>	D	J Hogg, Chief Nurse	For review	1.35 – 1.55pm
<b>3</b>	<b>Standing Items:</b>				
3.1	Chair's Report	Verbal	A Moore, Chair	For information	1.55 – 2pm
3.2	Chief Executive's Report	E	R Mitchell, Chief Executive Officer	For information	2pm - 2.10pm
3.3	<p>Integrated Performance Report (M2), and comments from the Non-Executive Director Chairs:-</p> <p><u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair</p> <p><u>Quality Report:</u> Comments from the Quality Committee NED Chair</p> <p><u>People Report:</u> Comments from the People and Culture Committee NED Chair</p>	F	<p>J Melbourne, Chief Operating Officer &amp; J Worrall, OPC NED Chair</p> <p>A Furlong, Medical Director, J Hogg, Chief Nurse &amp; A Haynes, QC NED Chair</p> <p>Z Marsh, Deputy Chief People Officer &amp; B Patel, PCC NED Chair</p>	For assurance	2.10 – 2.30pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
	<u>Finance Report:</u> Comments from the Finance and Investment Committee Chair		Chief Financial Officer & A Haynes, FIC attendee for meeting on 28.6.24		
<b>4</b>	<b>High Quality Care for All</b>				
4.1	Perinatal Surveillance Scorecard – May 2024	G	J Hogg, Chief Nurse	For assurance	2.30 – 2.55pm
4.2	Productivity; Defining & Measuring Productivity at University Hospitals of Leicester NHS Trust	H	S Favier, Deputy Chief Operating Officer	For assurance	
4.3	Briefing paper on Pathway to Excellence ®	I	J Hogg, Chief Nurse	For update	
4.4	Escalation Reports:- <ul style="list-style-type: none"> <li>Operations and Performance Committee – 26 June 2024;</li> <li>Quality Committee – 27 June 2024;</li> <li>Finance and Investment Committee – 28 June 2024;</li> <li>Our Future Hospitals and Transformation Committee – 19 June 2024</li> </ul>	J1 – J4	J Worrall, OPC NED Chair  A Haynes, QC NED Chair  A Haynes, FIC attendee for meeting on 28.6.24 A Haynes, OFH&TC NED Chair	For review and assurance	
<b>5</b>	<b>Great Place to Work</b>				
5.1	Agency Compliance, Usage and Reduction	K	Z Marsh, Deputy Chief People Officer	For assurance	2.55 – 3.00pm
<b>6</b>	<b>Partnerships for Impact – no items</b>				
<b>7</b>	<b>Research and Education Excellence – no items</b>				
<b>8</b>	<b>Corporate Governance/Regulatory Compliance – no items</b>				
8.1	BAF and Significant Risk Register Report	L	B Cassidy, Director of Corporate and Legal Affairs	For assurance	3.00 – 3.05pm
8.2	Sealings Report	M	B Cassidy, Director of Corporate and Legal Affairs	For assurance	3.05pm
8.3	Escalation report from the Audit Committee – 24 June 2024	N	D Moon, Audit NED Chair	For assurance	3.05 – 3.10pm
<b>9</b>	<b>Corporate Trustee Business</b>				
9.1	Charitable Funds Committee – Committee Annual Report	O	B Cassidy, Director of Corporate and Legal Affairs	For approval	3.10 – 3.15pm

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9.2	Escalation Report from the Charitable Funds Committee – 21 June 2024	P	B Cassidy, Director of Corporate and Legal Affairs	For assurance	3.15 – 3.20pm
10	<b>Board Service Video – Health inequalities</b>	Video	M Smith, Director of Communications and Engagement	For information	3.20 – 3.30pm
11	<b>Any Other Business</b>				
12	<b>Questions from the Press and Public</b>				
13	<b>Items for Noting and Reports and Minutes published on UHL’s external website (not included in the board packs):</b>				
13.1	Minutes of Reporting Committees (published on UHL’s external website): <ul style="list-style-type: none"> <li>• Quality Committee – Minutes of 30 May 2024</li> <li>• Operations and Performance Committee – Minutes of 29 May 2024</li> <li>• Finance and Investment Committee – Minutes of 31 May 2024</li> <li>• Our Future Hospitals and Transformation Committee – Minutes of 22 May 2024</li> <li>• Charitable Funds Committee – 17 April 2024</li> <li>• Audit Committee – 22 April 2024</li> <li>• <a href="http://www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/">www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</a></li> </ul>				
14	<b>REPORTS DEFERRED TO A FUTURE MEETING – none</b>				
15	<b>Date and Time of Next Meeting</b>				
	The next public Trust Board meeting will be held on Thursday 8 August 2024 from 1.30pm in the Clinical Education Centre, Glenfield Hospital.				

Matthew Reeves

**Corporate and Committee Services Officer**