

Progress of actions arising from the Trust Board meeting held on Thursday 14 November 2024

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
14 November 2024 (approvals recorded in the formal minutes only)						
1		Integrated Performance Report (Month 6) To provide a profit and loss breakdown by CMG in order to consider options for reducing the monthly run rate.	CFO L Bond	TB 12.12.24	Financial Performance, by CMG, now included within the monthly Finance reports considered at FIC & Board.	5
1a		To explore options to go beyond the current Cost Improvement Plan targets.	CFO L Bond	Immediate	Detailed reviews taking place with CMGs regarding their pay positions and what additional steps they can take to reduce variable pay and to model their future recruitment intentions to ensure affordability. Progress on this and any other measures will continue to be reported through FIC.	5
2		R&I Quarterly Report To discuss outside the Trust Board, details of the process for managing the financial implications of research projects for the Trust as a whole.	CFO / GDoR&I L Bond / N Brunskill	Immediate	Meeting arranged for December.	5
3		Perinatal Surveillance Scorecard – September 2024 To provide an update to the Quality Committee about the longer-term impacts of 3 rd and 4 th degree tears.	CN J Hogg	QC 30.1.24	To be provided via a Maternity Assurance Committee deep dive.	4
4		Accessible Information Standard To provide an update to Trust Board, prior to March 2025 regarding the delivery of the Patient Administration System in relation to AIS.	DoHE&I / GCDIO RA / WM	TB 13.2.25	To be scheduled accordingly.	4
10 October 2024 (approvals recorded in the formal minutes only)						
5	310/24	Staff Story – Black History Month To discuss, at People and Culture Committee, what positive actions can be put in place to appropriately promote diversity in leadership.	CPO C Teeney	PCC 28.11.24 or 17.12.24	Work is underway to finalise a date for PCC discussion.	4
6	311/24/3	Integrated Performance Report (Month 5) To review the UEC information to be included in future iterations of the IPR, re (eg): costs highlighted within the finance data.	CFO L Bond	TB 12.12.24	UEC costs are specifically referenced in monthly reporting.	5
7	314/24/1	CRN / RRDN East Midlands Quarterly Board Report	MD	TB	On Track.	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5 Complete	4 On Track	3 Some Delay – expected to be completed as planned	2 Significant Delay – unlikely to be completed as planned	1 Not yet commenced
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Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
		To liaise with the RRDN Director and ensure that more detail is included in future reports about how people with lived experience are engaged in research projects.	A Furlong	13.3.25		
8	316/24/1	BAF and Significant Risk Report To review the Trust's significant risks, at a Trust Board development session, from a whole organisational perspective.	DCLA B Cassidy	Early 2025	This will be scheduled for early 2025.	4
12 September 2024 (approvals recorded in the formal minutes only)						
9	293/24/3	Patient Experience – Annual Report To review data on complaints, particularly about which patient groups are making complaints, as part of a Trust Board development session.	CN J Hogg	31.12.24	To be initially reviewed by QC as part of quarterly patient experience report.	4
9a	293/24/3	To develop a business case, as part of any expansion of the PALS service which shows that the PALS service had the overall impact of generating a saving for the Trust.	CN J Hogg	31.12.24	Will be developed as part of next planning round.	5
8 August 2024 (approvals recorded in the formal minutes only)						
10	257/24/1	Maternity Assurance Committee Update / Perinatal Surveillance Scorecard To consider options for continuing to improve perinatal services, such as benchmarking with high performing peers and undertaking a safety survey within the service to seek staff feedback.	CN J Hogg	TB 9.1.25	To be included as part the Maternity Assurance Committee update to Trust Board.	4
11 July 2024 (approvals recorded in the formal minutes only)						
11	220/24/3	Integrated Performance Report To provide details to Trust Board of data regarding the demographic profile of UEC attendances.	DoHE&I R Abeyratne	TB (TBC – when data available)	A report will be shared with the Trust Board as soon as this data becomes available. Work is in progress through the Health Inequalities dataset group.	4
12	221/24/1	Perinatal Surveillance Scorecard – May 2024 To consider ways of improving the friends and family test response rate.	CN J Hogg	TB As necessary	Ongoing.	4

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