

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 12 DECEMBER 2024 FROM 1.30PM IN THE BOARD ROOM,
VICTORIA BUILDING, LEICESTER ROYAL INFIRMARY**

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Apologies have been received from Mr A Furlong, Medical Director and Mr M Farmer, Associate Non-Executive Director. Dr G Xu, Deputy Medical Director is deputising for Mr A Furlong.		A Moore, Chair	For noting	1.30 – 1.35pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest		A Moore, Chair	For noting	
1.4	Minutes of the 14 November 2024 Trust Board	A	A Moore, Chair	For approval	
1.5	Matters Arising: Board Action Log	B	A Moore, Chair	For approval	
2	Staff Story – Clinical Fellowship Programme	C	C Teeney, Chief People Officer	For review	1.35 – 1.55pm
3	Standing Items:				
3.1	Chair's Report	Verbal	A Moore, Chair	For information	1.55- 2.00pm
3.2	Chief Executive's Report	D	R Mitchell, Chief Executive Officer	For information	2.00pm - 2.10pm
3.3	Integrated Performance Report (M7)	E	J Melbourne, Chief Operating Officer G Xu, Deputy Medical Director J Hogg, Chief Nurse C Teeney Chief People Officer L Bond, Chief Financial Officer	For assurance	2.10 – 2.40pm
3.4	Board Committee Escalation reports <ul style="list-style-type: none"> Operations and Performance Committee – 20 November 2024; 	F1 – F6	Board Committee NED Chairs	For review and assurance, and approval of any recommended items.	2.40 – 2.55pm

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	<ul style="list-style-type: none"> Quality Committee – 28 November 2024; Finance and Investment Committee – 29 November 2024; Our Future Hospitals and Transformation Committee – 25 November 2024 People and Culture Committee – 28 November 2024 (includes Modern Slavery Statement and Terms of Reference) Audit Committee – 9 December 2024 (includes Emergency Preparedness, Resilience and Response Annual Report & Terms of Reference) 				
4	High Quality Care for All				2.55 – 3.15pm
4.1	Perinatal Surveillance Scorecard – October 2024	G	J Hogg, Chief Nurse	For assurance	
4.2	Mortality and Learning from Deaths Report	H	G Xu, Deputy Medical Director	For assurance	
5	Great Place to Work				3.15 – 3.30pm
5.1	Freedom to Speak Up - Q2 Data July to September 2024	I	Freedom to Speak Up Guardians	For assurance	
5.2	Agency Reduction and Compliance	J	C Teeney, Chief People Officer	For assurance	
6	Partnerships for Impact				3.30 – 3.40pm
6.1	Escalation Report from UHL / UHN Partnership Committee	K	B Cassidy, Director of Corporate and Legal Affairs	For assurance	
7	Research and Education Excellence – no items				
8	Corporate Governance/Regulatory Compliance – no items				
9	Corporate Trustee Business – no items				
10	Board Service Video – Security Team	Video	J Hogg, Chief Nurse	For information	3.40pm
11	Any Other Business				
12	Questions from the Press and Public				
13	Items for Noting and Reports and Minutes published on UHL’s external website (not included in the board packs):				

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
13.1	Minutes of Reporting Committees (published on UHL's external website): <ul style="list-style-type: none"> • Quality Committee – Minutes of 31 October 2024 • Operations and Performance Committee – Minutes of 30 October 2024 • Finance and Investment Committee – Minutes of 25 October 2024 • Our Future Hospitals and Transformation Committee – Minutes of 31 October 2024 • People and Culture Committee – Minutes of 24 October 2024 • Audit Committee – 16 September www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/				
14	REPORTS DEFERRED TO A FUTURE MEETING – none				
15	Date and Time of Next Meeting				
	The next public Trust Board meeting will be held on Thursday 13 February 2024, in the Training Room, Loughborough Hospital, Hospital Way, Loughborough.				

Matthew Reeves

Corporate and Committee Services Officer