

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 12 SEPTEMBER 2024 FROM 1.30PM IN SEMINAR ROOMS 2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

**AGENDA**

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
<b>1</b>	<b>Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders</b>				
1.1	Apologies have been received from Professor T Robinson, Non-Executive Director, and Mr S Harris, Associate Non-Executive Director  Welcome to Will Monaghan, Chief Digital Information Officer and Lee Bond, Chief Financial Officer		A Moore, Chair	For noting	1.30 – 1.35pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest	A	A Moore, Chair	For noting	
1.4	Minutes of the 8 August 2024 Trust Board	B	A Moore, Chair	For approval	
1.5	Matters Arising: Board Action Log	C	A Moore, Chair	For approval	
<b>2</b>	<b>Staff Story – Katie’s Story (Princes Trust)</b>	D	C Teeney, Chief People Officer	For review	1.35 – 1.55pm
<b>3</b>	<b>Standing Items:</b>				
3.1	Chair’s Report	Verbal	A Moore, Chair	For information	1.55-2.00pm
3.2	Chief Executive’s Report	E	R Mitchell, Chief Executive Officer	For information	2.00pm - 2.10pm
3.3	Integrated Performance Report (M4), and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair  <u>Quality Report:</u> Comments from the Quality Committee NED Chair	F	J Melbourne, Chief Operating Officer & A Garcea, OPC NED Chair  A Furlong, Medical Director, J Hogg, Chief Nurse & A Haynes, QC NED Chair	For assurance	2.10 – 2.30pm

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	<p><u>People Report:</u> Comments from the People and Culture Committee NED Chair</p> <p><u>Finance Report:</u> Comments from the Finance and Investment Committee Chair</p>		<p>C Teeney Chief People Officer &amp; I Browne, PCC NED Chair (for the meeting)</p> <p>L Bond, Chief Financial Officer &amp; D Moon, FIC Chair</p>		
<b>4</b>	<b>High Quality Care for All</b>				2.30 – 3.10pm
4.1	Perinatal Surveillance Scorecard – July 2024	G	J Hogg, Chief Nurse	For assurance	
4.2	Mortality and Learning from Deaths Report	H	A Furlong Medical Director	For assurance	
4.3	Patient Experience Annual Report	I	J Hogg, Chief Nurse	For assurance	
4.4	Infection Prevention – Annual Report	J	J Hogg, Chief Nurse	For assurance	
4.5	<p>Escalation Reports:-</p> <ul style="list-style-type: none"> <li>• Operations and Performance Committee – 28 August 2024;</li> <li>• Quality Committee – 29 August 2024;</li> <li>• Finance and Investment Committee – 30 August 2024;</li> </ul>	K1 - K3	<p>A Garcea, OPC NED Chair</p> <p>I Browne, QC NED Chair (for the meeting)</p> <p>D Moon, FIC NED Chair</p>	For review and assurance, and approval of any recommended items.	
<b>5</b>	<b>Great Place to Work</b>				3.10 – 3.35pm
5.1	Escalation Report from People and Culture Committee – 29 August 2024	L	I Browne, PCC NED Chair	For review and assurance, and approval of any recommended items.	
5.2	Agency Reduction and Compliance	M	C Teeney, Chief People Officer	For assurance	
5.3	Freedom to Speak Up Guardians – Quarter 1 Report	N	R Moss and S Kaya – Freedom to Speak Up Guardians	For assurance	
<b>6</b>	<b>Partnerships for Impact</b>				3.35 – 3.50pm
6.1	Escalation report from UHL/UHN Partnership Board	O	A Moore, Trust Board Chair	For approval	
6.2	UHL / UHN Collaboration Agreement	P	B Cassidy, Director of Corporate and Legal Affairs	For approval	
<b>7</b>	<b>Research and Education Excellence – no items</b>				

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<b>8</b>	<b>Corporate Governance/Regulatory Compliance – no items</b>				
<b>9</b>	<b>Corporate Trustee Business</b>				
9.1	Escalation Report from the Charitable Funds Committee – 16 August 2024	Q	B Cassidy, Director of Corporate and Legal Affairs	For review and assurance, and approval of any recommended items.	3.50 – 3.55pm
<b>10</b>	<b>Board Service Video – Organ Donation</b>	Video		For information	3.55 – 4.00pm
<b>11</b>	<b>Any Other Business</b>				
<b>12</b>	<b>Questions from the Press and Public</b>				
<b>13</b>	<b>Items for Noting and Reports and Minutes published on UHL’s external website (not included in the board packs):</b>				
13.1	Minutes of Reporting Committees (published on UHL’s external website): <ul style="list-style-type: none"> <li>• Quality Committee – Minutes of 25 July 2024</li> <li>• Operations and Performance Committee – Minutes of 31 July 2024</li> <li>• Finance and Investment Committee – Minutes of 26 July 2024</li> <li>• Our Future Hospitals and Transformation Committee – Minutes of 24 July 2024</li> <li>• People and Culture Committee – 25 July 2024</li> </ul> <a href="http://www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/">www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</a>				
<b>14</b>	<b>REPORTS DEFERRED TO A FUTURE MEETING – none</b>				
<b>15</b>	<b>Date and Time of Next Meeting and Date of Annual Public Meeting</b>				
	The next public Trust Board meeting will be held on Thursday 10 October 2024 from 1.30pm in the Cumulus Room, Leicester Diabetes Centre, Leicester General Hospital.  Please note that the Trust’s Annual Public Meeting will be held on Tuesday 24 September 2024 at Devonshire Place, Leicester.				

Matthew Reeves  
Corporate and Committee Services Officer