

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 13 JUNE 2024 FROM 1.30PM IN
SEMINAR ROOMS 2 & 3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities:	Verbal	J MacDonald, Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	1.30pm
1.1	Welcome and apologies for absence, including those from Professor T Robinson, Non-Executive Director.	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (ie four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	Verbal	J Macdonald, Chair	For noting	
1.4	Minutes of the 9 May 2024 Trust Board	A	J MacDonald, Chair	For approval	-
1.5	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Staff Story	C	J Hogg, Chief Nurse	For review	1.35pm

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	1.55pm
3.2	Chief Executive's Report	D	R Mitchell, Chief Executive Officer	For information	2.00pm
3.3	<p>Integrated Performance Report (M1) and comments from the Non-Executive Director Chairs:-</p> <p><u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair</p> <p><u>Quality Report:</u> Comments from the Quality Committee NED Chair</p> <p><u>People Report:</u> Comments from the People and Culture Committee NED Chair</p> <p><u>Finance Report:</u> Comments from the Finance and Investment Committee NED Chair</p>	E	<p>J Melbourne, Chief Operating Officer & J Worrall, OPC NED Chair</p> <p>D Barnes, Deputy Medical Director, J Hogg, Chief Nurse A Haynes, QC NED Chair</p> <p>C Teeney, Chief People Officer & B Patel, PCC NED Chair</p> <p>L Hooper, Chief Financial Officer & S Harris, FIC NED Chair</p>	For assurance	2.10pm

Table 4: High Quality Care for All

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	High Quality Care for All:	-	-	-	2.30pm
4.1	Perinatal Surveillance Scorecard – April 2024	F	J Hogg, Chief Nurse	For assurance	
4.2	UHL Mortality and Learning from Deaths Quarterly Report	G	D Barnes, Deputy Medical Director	For assurance	
4.3	Quality Account	H	J Hogg, Chief Nurse	For assurance	

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4.4	Nursing and Midwifery Bi-Annual Establishment Reviews 2024	I	J Hogg, Chief Nurse	For assurance	
4.5	Escalation Reports:- <ul style="list-style-type: none"> • Operations and Performance Committee – 29 May 2024; • Quality Committee – 30 May 2024; • Finance and Investment Committee – 31 May 2024; • Our Future Hospitals and Transformation Committee – 22 May 2024 	J1 – J4	J Worrall, OPC NED Chair A Haynes, QC NED Chair A Moore, FIC NED Chair A Haynes, OFH&TC NED Chair	For review and assurance	

Table 5: Great Place to Work

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Great Place to Work:	-	-	-	-
5.1	Agency Compliance, Usage and Reduction	K	C Teeney, Chief People Officer	For assurance	2.55pm
5.2	(Junior Doctors) Guardian of Safe Working Quarterly Report	L	D Barnes, Deputy Medical Director and Dr A Atkinson & Dr R Singh, Guardians of Safe Working	For assurance	3.00pm
5.3	Freedom to Speak Up – 6 Monthly Report (incorporating Quarterly Report)	M	Freedom to Speak Up Guardians	For assurance	3.10pm
5.4	Escalation Report from PCC – 30 May 2024	N	B Patel, PCC NED Chair	For assurance	3.20pm

Table 6: Partnerships for Impact

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Partnerships for Impact – no items	-	-	-	-

Table 7: Research and Education Excellence

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Research and Education Excellence:	-	-	-	-
7.1	CRN East Midlands Quarterly Board Report	O	E Moss – EMCRN COO	For assurance	3.25pm

Table 8: Corporate Governance/Regulatory Compliance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Corporate Governance/Regulatory Compliance:	-	-	-	-
8.1	Policy for Developing and Approving Clinical and Non-Clinical Policies and Other Guidance Documents (known as 'Policy for Policies')	P	B Cassidy, Director of Corporate and Legal Affairs	For approval	3.35pm
8.2	People and Culture Committee – Annual Committee Report	Q	B Patel, PCC NED Chair	For approval	3.40pm

Table 9: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Corporate Trustee Business – no items	-	-	-	-

Table 10: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Board Service Video	Video	M Smith, Director of Communications and Engagement	For information	3.45pm
11	Any Other Business	-	-	-	
12	Questions from the Press and Public	-	-	-	

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
13	<p>Items for Noting and Reports and Minutes published on UHL's external website (not included in the board packs):</p> <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>		<ul style="list-style-type: none"> • Quality Committee – Minutes of 25 April 2024 • Operations and Performance Committee – Minutes of 24 April 2024 • Finance and Investment Committee – Minutes of 26 April 2024 • Our Future Hospitals and Transformation Committee – Minutes of 17 April 2024 	For information	-
14	Reports Deferred to a Future Meeting – none	-	-	-	-
15	Date and Time of Next Meeting	-	-	-	-
	The next public Trust Board meeting will be held on Thursday 11 July 2024 from 1.30pm in the Clinical Education Centre, Glenfield Hospital.	-	J MacDonald, Chair	For noting	-

Matthew Reeves
Corporate and Committee Services Officer