

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 14 MARCH 2024 FROM 1.30PM IN SEMINAR ROOMS 2 & 3,
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Apologies and Welcome To welcome Mr D Moon Non-Executive Director to the meeting.		J MacDonald, Chair	For noting	1.30pm – 1.35pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest	A	J MacDonald, Chair	For noting	
1.4	Minutes of the 8 February 2024 Trust Board	B (to follow)	J MacDonald, Chair	For noting	
1.5	Matters Arising: Board Action Log	C	J MacDonald, Chair	For approval	
2	Patient Story	D	J Hogg, Chief Nurse	For review	1.35pm – 1.55pm
3	Standing Items:				
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	1.55pm – 2pm
3.2	Chief Executive's Report	E (to follow)	R Mitchell, Chief Executive Officer	For information	2pm - 2.10pm
3.3	Integrated Performance Report (M10), Operational Improvements 2023 Summary and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee NED Chair	F	J Melbourne, Chief Operating Officer & J Worrall, OPC NED Chair A Furlong, Medical Director, J Hogg, Chief Nurse & A Haynes, QC NED Chair C Teeney, Chief People Officer & B Patel, PCC NED Chair	For assurance	2.10pm – 2.30pm

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	<u>Finance Report:</u> Comments from the Finance and Investment Committee Chair		L Hooper, Chief Financial Officer & S Harris, FIC NED Chair		
4	High Quality Care for All				
4.1	Maternity Assurance Committee Chair's Summary Report and Perinatal Surveillance Scorecard	G	J Hogg, Chief Nurse	For assurance	2.30pm – 3.15pm
4.2	UHL Mortality and Learning from Deaths Quarterly Report	H (to follow)	A Furlong, Medical Director	For assurance	
4.3	Escalation Reports:- <ul style="list-style-type: none"> Operations and Performance Committee – 28 February 2024; Quality Committee – 29 February 2024 Finance and Investment Committee – 29 February 2024 Our Future Hospitals and Transformation Committee – 22 February 2024 	I1 – I4 (paper I3 – to follow)	J Worrall, OPC NED Chair A Haynes, QC NED Chair S Harris, FIC NED Chair A Haynes, OFH&TC NED Chair	For review and assurance	
5	Great Place to Work				
5.1	NHS Staff Survey Results 2023	J	C Teeney, Chief People Officer	For assurance	3.15-3.40pm
5.2	Agency Compliance, Usage and Reduction	K		For assurance	
5.3	Gender Pay Gap Report	L		For assurance	
5.4	Behaviours Framework	M (to follow)		For assurance	
5.5	Health and Safety Policy	N	J Hogg, Chief Nurse	For approval	3.40-3.45pm
6	Partnerships for Impact – no items				
7	Research and Education Excellence				
7.1	CRN East Midlands Quarterly Board Report	O	E Moss, EMCRN COO	For assurance	3.45pm – 3.55pm
8	Corporate Governance/Regulatory Compliance – no items				
9	Corporate Trustee Business				
9.1	Escalation Report from the Charitable Funds Committee – 16 February 2024	P	B Patel, CFC NED Chair	For review and assurance	3.55-4.00pm
10	Board Service Video	Video	M Smith, Director of Communications and Engagement	For information	4.00-4.05pm

11	Any Other Business	
12	Questions from the Press and Public	
13	Items for Noting and Reports and Minutes published on UHL's external website (not included in the board packs):	
13.1	<p>Minutes of Reporting Committees (published on UHL's external website):</p> <ul style="list-style-type: none"> • Quality Committee – Minutes of 25 January 2024 • Operations and Performance Committee – Minutes of 24 January 2024 • Finance and Investment Committee – Minutes of 26 January 2024 • Our Future Hospitals and Transformation Committee – Minutes of 17 January 2024 • Charitable Funds Committee – Minutes of 15 December 2023 <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>	
13.2	Item for Noting – Updated Colleague Support Policy (paper Q – to follow).	
14	REPORTS DEFERRED TO A FUTURE MEETING None	
15	Date and Time of Next Meeting	
	The next public Trust Board meeting will be held on Thursday 11 April 2024 from 1.30pm (venue to be confirmed).	

Gill Belton
Corporate and Committee Services Officer