

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 14 NOVEMBER 2024 FROM 1.30PM IN SEMINAR ROOMS 2/3,
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Apologies – none received. Welcome to CQC colleagues, Dina Dasani and Karen Muddyman.		A Moore, Chair	For noting	1.30 – 1.35pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum. <i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>				
1.3	Declarations of Interest		A Moore, Chair	For noting	
1.4	Minutes of the 10 October 2024 Trust Board	A	A Moore, Chair	For approval	
1.5	Matters Arising: Board Action Log	B	A Moore, Chair	For approval	
2	Patient Story – Arun’s Story	C	J Hogg, Chief Nurse	For review	1.35 – 1.55pm
3	Standing Items:				
3.1	Chair’s Report	Verbal	A Moore, Chair	For information	1.55- 2.00pm
3.2	Chief Executive’s Report	D	R Mitchell, Chief Executive Officer	For information	2.00pm - 2.10pm
3.3	Integrated Performance Report (M6)	E	J Melbourne, Chief Operating Officer A Furlong, Medical Director, J Hogg, Chief Nurse C Teeney Chief People Officer L Bond, Chief Financial Officer	For assurance	2.10 – 2.40pm
3.4	Board Committee Escalation reports <ul style="list-style-type: none"> Operations and Performance Committee – 30 October 2024; Quality Committee – 31 October 2024; Finance and Investment Committee – 25 October 	F1 – F6	Board Committee NED Chairs	For review and assurance, and approval of any recommended items.	2.40 – 2.55pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
	2024; (Including the Fire Safety Annual Report) <ul style="list-style-type: none"> • Our Future Hospitals and Transformation Committee – 31 October 2024 • People and Culture Committee – 24 October 2024 • Charitable Funds Committee – 1 November 2024 				
4	High Quality Care for All				2.55 – 3.20pm
4.1	Perinatal Surveillance Scorecard – September 2024	G	J Hogg, Chief Nurse	For assurance	
4.2	Patient Story Actions	H	J Hogg, Chief Nurse	For assurance	
4.3	Accessible Information Standard	I	R Abeyratne, Director of Health Equality and Inclusion	For assurance	
5	Great Place to Work				3.20 – 3.35pm
5.1	Agency Reduction and Compliance	J	C Teeney, Chief People Officer	For assurance	
5.2	Resident Doctors – Guardian of Safe Working	K	Guardian of Safe Working	For assurance	
6	Partnerships for Impact – no items				
7	Research and Education Excellence				
7.1	R&I Quarterly Report (To include presentation - research in neonates)	L	N Brunskill, Group Director of Research and Innovation	For assurance	3.35 – 3.50pm
8	Corporate Governance/Regulatory Compliance				
8.1	2025/26 Trust Board Dates	M	B Cassidy, Director of Corporate and Legal Affairs	For approval	3.50pm – 3.55pm
9	Corporate Trustee Business – no items				
10	Board Service Video – Kindness Campaign	Video	J Hogg – Chief Nurse M Smith – Director of Communications and Engagement	For information	3.55pm
11	Any Other Business				
12	Questions from the Press and Public				
13	Items for Noting and Reports and Minutes published on UHL’s external website (not included in the board packs):				

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
13.1	Minutes of Reporting Committees (published on UHL's external website): <ul style="list-style-type: none"> • Quality Committee – Minutes of 26 September 2024 • Operations and Performance Committee – Minutes of 25 September 2024 • Finance and Investment Committee – Minutes of 27 September 2024 • Our Future Hospitals and Transformation Committee – Minutes of 23 September 2024 • People and Culture Committee – Minutes of 26 September 2024 • Charitable Funds Committee – Minutes of 16 August 2024 www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/				
14	REPORTS DEFERRED TO A FUTURE MEETING – none				
15	Date and Time of Next Meeting				
	The next public Trust Board meeting will be held on Thursday 12 December 2024 from 1.30pm in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.				

Matthew Reeves

Corporate and Committee Services Officer