

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 8 FEBRUARY 2024 FROM 1.30PM IN THE BOARD ROOM,
GEORGE DAVIES CENTRE, UNIVERSITY OF LEICESTER,
LANCASTER ROAD, LEICESTER, LE1 7HA**

AGENDA

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Apologies		J MacDonald, Chair	For noting	1.30pm –
1.2	<p>Confirmation of Quoracy</p> <p>To confirm whether the meeting is quorate. The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (i.e., four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.</p> <p><i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i></p>				1.35pm
1.3	Declarations of Interest		J MacDonald, Chair	For noting	
1.4	Matters Arising: Board Action Log	A	J MacDonald, Chair	For approval	
2	Patient Story	B	J Hogg, Chief Nurse	For review	1.35pm – 1.55pm
3	Standing Items:				
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	1.55pm – 2pm
3.2	Chief Executive's Report	C	R Mitchell, Chief Executive Officer	For information	2pm - 2.10pm
3.3	<p>Integrated Performance Report (M9), Operational Improvements 2023 Summary and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee NED Chair</p>	D D1	<p>J Melbourne, Chief Operating Officer & J Worrall, OPC NED Chair</p> <p>A Furlong, Medical Director, J Hogg, Chief Nurse & A Haynes, QC NED Chair</p> <p>C Teeney, Chief People Officer & B Patel, PCC NED Chair</p>	For assurance	2.10pm – 2.30pm

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	<u>Finance Report:</u> Comments from the Finance and Investment Committee Chair		L Hooper, Chief Financial Officer & S Harris, FIC NED Chair		
4	Deliver Timely High Quality, Safe, Sustainable Care				
4.1	Nursing and Midwifery Annual Establishment Review 2023	E	J Hogg, Chief Nurse	For assurance	2.30pm – 3pm
4.2	Perinatal Surveillance Scorecard	F			
4.3	Healthcare Inequalities Update	G	R Abeyratne, Director of Health Equality and Inclusion	For assurance	
4.4	Escalation Report from OPC – 24 January 2024	H	J Worrall, OPC NED Chair	For review and assurance	
4.5	Escalation Report from Quality Committee – 25 January 2024	I	A Haynes, QC NED Chair	For review and assurance	
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items				
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture				
6.1	(Junior Doctors) Guardian of Safe Working Quarterly Report	J	A Furlong, Medical Director and Dr R Singh, Guardian of Safe Working	For assurance	3pm – 3.10pm
6.2	Freedom to Speak Up Quarterly Report	K	Freedom to Speak Up Guardians	For assurance	3.10pm – 3.25pm
6.3	Draft Freedom to Speak Up Policy	L	B Cassidy, Director of Corporate and Legal Affairs	For approval	
6.4	Escalation Report from People and Culture Committee – 25 January 2024	M	B Patel, PCC NED Chair	For review and assurance	3.25pm – 3.30pm
7	Sustainable Well-Governed Finances				
7.1	Escalation Report from FIC – 26 January 2024	N	S Harris, FIC NED Chair	For review and assurance	3.30pm – 3.35pm
8	Infrastructure Fit for the Future				
8.1	Escalation Report from the Our Future Hospitals and Transformation Committee – 17 January 2024	O	A Haynes, OFH&TC NED Chair	For review and assurance	3.35pm – 3.40pm
9	Research, Education and Improvement at the Heart – no items				
10	Corporate Governance/Regulatory Compliance – no items				

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10.1	FIC Terms of Reference – Annual Update	P	B Cassidy, Director of Corporate and Legal Affairs	For approval	3.40pm – 3.45pm
10.2	Trust Sealings – Quarterly Report	Q		For noting	-
11	Corporate Trustee Business – no items				
12	Board Service Video	Video	M Smith, Director of Communications and Engagement	For information	3.45pm – 3.55pm
13	Any Other Business				3.55pm – 4pm
14	Questions from the Press and Public				
15	Reports and Minutes published on UHL’s external website (not included in the board packs):				
	<ul style="list-style-type: none"> Summary of public items from the 11 January 2024 Trust Board (Minutes of the public December 2023 Trust Board meeting are also appended) Quality Committee – Minutes of 21 December 2023 Operations and Performance Committee – Minutes of 20 December 2023 Finance and Investment Committee – Minutes of 22 December 2023 Our Future Hospitals and Transformation Committee – Minutes of 20 December 2023 People and Culture Committee – Minutes of 30 November 2023 <p>www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/</p>				
16	REPORTS DEFERRED TO A FUTURE MEETING				
	<ul style="list-style-type: none"> None 				
17	Date and Time of Next Meeting				
	The next public Trust Board meeting will be held on Thursday 14 March 2024 from 1.30pm in Seminar Rooms 2 & 3, Clinical Education Centre, Glenfield Hospital.				

Helen Stokes

Head of Corporate Governance