

University Hospitals of Leicester NHS Trust

Progress of actions arising from the Trust Board meeting held on Thursday 14 December 2023

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
14 December 2023 (approvals recorded in the formal minutes only)						
1	408/23/3	Integrated Performance Report Month 7 To spend more time as a Board looking at good examples of Transformation and designing services for the future.	DCE S Barton	Ongoing TB 11.4.24	The OFH/Digital/Transformation Committee are now doing 'deep dives' into particular areas of transformation. As previously reported to the Board through that committees update, the development of the UHL Transformation Programme 2024-26 started at the beginning of December and will be going to that committee in February, with an aim to come to the Board in April.	4
1a	408/23/3	To fundamentally consider both short and long term actions in relation to current pressures to ensure that the Board is not in the same performance position in December 2024. This will initially be through the means of sharing details of actions agreed at System level covering pre and post hospital, in order to enable NEDs to undertake conversations with partners with a view to sharing of pressures and ongoing Board discussions over the coming months.	CE R Mitchell	Ongoing	Under consideration.	4
1b	408/23/3	To consider any further actions to improve staff vaccination rates and update a future Trust Board.	CPO C Teeney	TB tbc	Walk in appointments and peer vaccinations have been offered and communicated.	4
1c	408/23/3	To receive a report which considers staffing, recruitment and budget alignment.	CPO C Teeney	PCC 26.1.24 TB 8.2.24	Report scheduled for People and Culture Committee and Trust Board.	5
2	409/23/1	Perinatal Surveillance Scorecard To receive a report on maternity safety actions compliance.	CN J Hogg	TB 11.1.24	Complete.	5
3	409/23/2	Mortality and Learning from Deaths To receive a report at Quality Committee on learning from mortality rates.	CMO A Furlong	QC 29.2.24	Learning will be reported to QC as part of the usual quarterly reporting.	5
4	409/23/3	Escalation Report from OPC – 29 November 2023 To receive a report at OPC addressing levels of DNAs and the development of targets for PIFU.	DCOO S Favier	OPC 24.1.24	Item included for consideration at the agenda planning meeting for OPC on 24.1.24. Complete.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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5	414/23/1	East Midlands CRN Quarterly Board Report To promote the successes and achievements of the Clinical Research Network, particularly in relation to the Trust being the host organisation.	DoC&A M Smith	Immediate	Work in progress	4
9 November 2023 (approvals recorded in the formal minutes only)						
6	360/21	Patient story – self-administration of medicines (SAM) To explore (outside the meeting) what the blockers had been to implementing SAM as quickly as had been hoped.	CN J Hogg	Immediate	Work in progress.	3
7	362/23/5	OPC escalation report 25.10.23: impact of Leicestershire County Council's changes to the process for assessments and approvals for patients To update OPC on contact with the LLR ICB re: the impact of Leicestershire County Council's changes to the process for assessments and approvals for patients (as escalated to the UEC Group).	CE R Mitchell	Future OPC	Discussed further at the 29.11.23 and 20.12.23 OPC.	5
12 October 2023 (approvals recorded in the formal minutes only)						
8	332/23/1	EPRR Annual Report The Audit Committee to consider, at a future meeting, whether undertaking a live test exercise every three years is sufficient in light of the pace of digital /climate change etc.	AC NED Chair / CCSO	AC 18.03.24	Presentation scheduled for Audit Committee at its next meeting, 18 March 2024.	4
10 August 2023						
9	245/23/1	Escalation Report from FIC – 28 July 2023 To focus on capital and capital planning at a future Trust Board Development Session, as per FIC's recommendation to the Trust Board.	CFO L Hooper DCLA B Cassidy	For potential scheduling at a future TBDS	Proposed for October-November 2023 Board Development (as confirmed by DCLA via email on 21.9.23, following cancellation of October 2023 TBDS). Now likely to be January 2024.	3

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