

Meeting title:	Public Trust Board					
Date of the meeting:	8 February 2024					
Title:	SEALING REPORT					
Report presented by:	Becky Cassidy, Director of Corporate and Legal Affairs					
Report written by:	Steve Murray. Assistant Director of Corporate and Legal Affairs					
Action – this paper is for:	Decision/Approval		Assurance	x	Update	x
Where this report has been discussed previously	None Required					

To your knowledge, does the report provide assurance or mitigate any significant risks? If yes, please detail which
That Standing Order 12 has been complied with.

Impact assessment
<ul style="list-style-type: none"> • Patients – No direct impact • Workforce – No direct impact • Equality, Diversity & Inclusion – No impact • Services – No direct impact • Finance – No direct impact • Reputation/legal – Legal requirements have been complied with.

Acronyms used:
None Used

Purpose of the Report

To enable the Trust Board to be sighted to those Deeds that the Trust has entered into during the period covered by this report.

Recommendation

Note this report and receive an update next quarter.

Summary

1. The Trust's Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust's seal and the sealing of documents.
2. This report lists the details of the Trust sealings for the 2023-24 financial year to date (by quarter).

Main report detail

List of Trust Sealings for Quarter 3, 2023/24

Date of Sealing	Nature of Document	Date of Authority and Minute Reference	Sealed by	Remarks
07/12/23	Lease relating to County Hall (Rooms G60, G61, G62, G63, G64, G65 and ancillary spaces Block A, Penn Lloyd Building, County Hall, Glenfield between (1) Leicestershire County Council and (2) UHL.	TB - June 2023 195/23/2	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, of Estates and Facilities.
07/12/23	Lease relating to County Hall (Rooms G58 and G59 and ancillary spaces Block A, Pen Lloyd Building, County Hall, Glenfield between (1) Leicestershire County Council and (2) UHL.	TB - June 2023 195/23/2	Chairman/Assistant Director of Corporate and Legal Affairs	Originals handed to Adrian Middleton, of Estates and Facilities.

Supporting documentation

None